

## **Deadlines for Submissions in 2024**

The following schedule provides a calendar of generally required deadlines for the submission of projects to be considered by the Wabasha Planning Commission.

- Review of accepted applications may take up to 60 days (or up to 120 days with an extension) as allowed under MN State Statue 15.99
- o Public hearings generally require a newspaper publication which requires an application to be submitted 4 weeks before the meeting.
- o For informal design review or other issues that do not require notification, every attempt will be made to get onto the agenda accepted requests submitted at least one week before any meeting.
- The chairperson of the Planning Commission will have the authority to accept or reject requests to be heard by the Planning Commission when there is no requirement for the Commission to do so under the ordinance, statute, or other rule.
- The chairperson may close an agenda due to the number of applications received and additional applications even submitted by the deadline may be placed on the following meeting agenda.
- Meeting dates are sometimes changed due to holidays or conflicting schedules.
  Meeting dates should be verified with City staff 3 weeks prior.

<b>Meeting Date</b>	<b>Submission Deadline</b>
January 9 <sup>th</sup>	December 12 <sup>th</sup> 2023
February 13 <sup>th</sup>	January 16 <sup>th</sup>
March 12 <sup>th</sup>	February 13 <sup>th</sup>
April 9 <sup>th</sup>	March 12 <sup>th</sup>
May 14 <sup>th</sup>	April 16 <sup>th</sup>
June 11 <sup>th</sup>	May 14 <sup>th</sup>
July 9 <sup>th</sup>	June 11 <sup>th</sup>
August 13 <sup>th</sup>	July16 <sup>th</sup>
September 10 <sup>th</sup>	August 13 <sup>th</sup>
October 8 <sup>th</sup>	September 10 <sup>th</sup>
November 12 <sup>th</sup>	October 15 <sup>th</sup>
December 10 <sup>th</sup>	November 12 <sup>th</sup>
January 14th 2025	December 17 <sup>th</sup> 2024