



Renewal STR Registration

Registration No.: _____

Date Received: _____

Renewal Short Term Rental License

*Dwelling units used as short-term rentals and/or lodging establishments must be **registered annually** with the City prior to operation. New owners must re-register, and registration forms cannot be transferred from one property owner to the next. Each unit must have its own registration. Please review Chapter 117 for all specific criteria.*

- I certify that all details provided in the original approved Rental License provided for Registration No: _____ Date: _____ has not changed; and
- An approved renewal of this property’s Hotel/Motel License from the Minnesota Department of Health for rentals less than one week, or an approved inspection from CMS if renting for more than one week.
- Proof of Insurance with an accord or declaration form for your rental dwelling policy showing a minimum of \$1,000,000 in general liability or the minimum amount as required by the insurance provider.

APPLICATION SIGNATURE

Applicant Signature (Required)	Title	Date (Required)
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ADMINISTRATION

- Approval Denied
- Fee: \$50.00 Payment Type: _____ Date Paid: _____

AFFIDAVIT OF COMPLIANCE

CHAPTER 117 (A) REQUIRES ANY SHORT-TERM RENTAL HOST COMPLY WITH A NUMBER OF GENERAL PROVISIONS INCLUDING THE FOLLOWING:

- I certify or declare under penalty of perjury under the laws of the State of Minnesota, that the following is true and correct. I understand all information provided is subject to verification.
- I will ensure that the following information is posted in a conspicuous location in the dwelling unit: address, emergency contact information, responsible parties contact information, City of Wabasha’s concerns/complaint contact information, floor plan showing emergency/escape routes and maximum occupancy limits.
- I will ensure that the licensed rental unit has a working smoke detector and carbon monoxide alarm(s) in every bedroom and on all habitable floors.
- I will ensure that the licensed rental unit has a properly maintained and charged fire extinguisher.
- I will ensure that the licensed rental unit complies with all City codes, State statutes and Federal laws.
- I agree to remit all local, state and federal taxes unless the short-term rental platform remits these on my behalf, **including Lodging Tax on a monthly or quarterly basis.**
- I agree to keep a Short-term rental registry for the licensed rental unit which includes the number of nights booked and the amount of rent payed by each guest.
- Provide explicit certification to renters that they have the consent of the property owner to utilize the subject dwelling as a short-term rental.
- I certify that I will not advertise the dwelling unit as containing any more than the identified number of bedrooms depicted in this application.
- I certify that if signage is requested, it will comply with Chapter 153 of City Code.
- I certify that one (1) parking stall will be provided for each bedroom as outlined in the submitted Site Plan.
- I certify that all primary occupant(s) will be over 18 years of age.
- I certify that no occupants will be allowed to use recreational vehicles, tents, accessory structures, garages, boathouses or similar structures as additional occupancies areas.

I, _____, hereby attest that the above information has been completed, is true and correct to the best of my knowledge.

I understand that I am required to ensure continued compliance with these short-term rental provisions. I understand that the City of Wabasha is authorized to suspend or revoke a permit or license issued in error or on the basis of incorrect, inaccurate or any false statement or misrepresentation, or in violation of any City ordinance.

FALSIFICATION OF ANSWERS GIVEN OR MATERIAL SUBMITTED WILL RESULT IN DENIAL OF APPLICATION

I hereby state that I have answered all of the preceding questions and that the information contained herein is true and correct to the best of my knowledge and belief. I hereby state further that I have received no money or other consideration, by way of loan, gift, contribution, or otherwise, other than already disclosed in the application which I herewith submitted. I also understand this premise may be inspected by police, fire, health and other city officials at any and all times when the business is in operation.

Applicant Signature (Required)

Title

Date (Required)