



## Public Comment Policy Rules of Decorum

This policy outlines the procedures for public comment during City of Wabasha public meetings. The purpose of the City of Wabasha Public Comment Policy Rules of Decorum is to ensure that all comments are heard in a timely and effective manner.

The City of Wabasha requests that those who wish to make a public comment sign in on the sheet. Those who join via remotely to make a public comment are asked to write their name & address in the chat section and use the raise hand function within the tool.

- Public commenters must state their name and address.
- Public commenters will have up to 3 minutes to speak and agree to follow the City of Wabasha Rules of Decorum.
- Public commenters cannot yield their 3 minutes to another individual.
- Public commenters shall refrain from personal attacks and/or threats of violence or violence directed towards meeting participants or attendees.
- Public commenters agree to be civil and courteous with their language. Insults, profanity, use of vulgar language or gestures, or other inappropriate behavior will not be permitted.
- Public commenters should not expect city council or staff members to respond to their comments at the time of the meeting.
- Failure to follow these rules will result in the immediate termination of the privilege of commenting, whether attending the meeting virtually or in-person. Commenters whose behavior is disruptive will be asked to leave the meeting and will be removed if a request to leave is not honored.
- The Mayor or board chair has the authority to enforce the Rules of Decorum.