



**DIGGING PERMIT APPLICATION**  
**CITY OF WABASHA, MINNESOTA**

**PERMIT #** \_\_\_\_\_

OWNERS NAME: \_\_\_\_\_  
OWNERS ADDRESS: \_\_\_\_\_  
SITE ADDRESS: \_\_\_\_\_  
CONTACT PERSON: \_\_\_\_\_  
LEGAL DESCRIPTION: Lot: \_\_\_\_\_ Blocks: \_\_\_\_\_  
Subdivision: \_\_\_\_\_

NATURE OF WORK: ( ) NEW INSTALLATION, ( ) REPAIRS  
(New Water/Sewer Service Installation may require additional WAC & SAC charges)  
UTILITY TYPE: ( ) WATER, ( ) SEWER, ( ) GAS, ( ) ELECTRIC,  
( ) PHONE, ( ) CABLE, ( ) INTERNET, ( ) OTHER  
(Refer to Section 602 Telecommunications within Public Ground)  
METHOD OF INSTALLATION CONSTRUCTION: ( ) Open Trench, ( ) Plow,  
( ) Directional Bore, ( ) Jacking, ( ) Pneumagopher, ( ) Other  
SURFACE OF ROADWAY TO BE DISTURBED: ( ) YES, ( ) NO  
(If "Yes" see "EXCAVATION" next page)  
SURFACE TO BE REPLACED BY: ( ) CONTRACTOR, ( ) CITY

**If this project is on or within any State Highway or County Road (see attached list) you must first get proper permits and/or approvals from either the State or County before this permit will be issued.**

NATURE OF WORK (if not already detailed):  
\_\_\_\_\_  
\_\_\_\_\_

*Proof of Insurance (see page 2)*

***NEW REQUIREMENTS - All New Homes and Commercial structures must submit prior to turning on the water service a drawing of all water and sewer lines from the street connection to the house. If all required drawings are not submitted, the city may deny future digging permits.***

**FEES:**

**WATER/SEWER SERVICE:**

**\$50.00** (Sections 500 & 505)

**STREET EXCAVATION:**

**\$50.00** (Section 600)

**UTILITY SERVICE**

**\$50.00** (Section 602)

**LAND EXCAVATION:**

**\$ 5.00** (Section 205)

**BUILDING SEWER FEE:**

(New Service)

**INDUSTRIAL \$100.00**

**RESIDENTIAL \$ 30.00**

**TOTAL OF FEES:**

**\$** \_\_\_\_\_

For Office Use Only

Utilities Dept: \_\_\_\_\_

Street Dept: \_\_\_\_\_

Planning Dept: \_\_\_\_\_

(If Required)

County: \_\_\_\_\_

State: \_\_\_\_\_

(Verify all signatures on reverse prior to Authorization)

**PERMIT**

You are hereby notified that the application for service as set out in the foregoing application has been approved by the Appropriate Superintendent of the City of Wabasha and that permission to make such improvements is hereby granted including the right to make excavations in the street and alleys as may be necessary, subject to the approval by said Superintendent. However, if this excavation is on any street used by the state of Minnesota for a State Highway, permission must also be had from the State Highway Department of said State. Excavations in County State Aid Streets also require permits from the Wabasha County Engineer.

Secretary Utility Commission/City Clerk/

Street Superintendent/Zoning Administrator: \_\_\_\_\_

Date: \_\_\_\_\_

**PLEASE COMPLETE ALL INFORMATION REQUIRED ON REVERSE SIDE ALSO**

## METER INFORMATION

All meters and curb stops, etc. are purchased and maintained by the Utilities Commission at the **OWNERS EXPENSE.**

## CONTRACTORS INFORMATION

CONTRACTOR: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

LIABILITY INS. CO. : \_\_\_\_\_ TELEPHONE \_\_\_\_\_

NO: \_\_\_\_\_

POLICY NO: \_\_\_\_\_ POLICY PERIOD: FROM : \_\_\_\_\_

TO: \_\_\_\_\_

COVERAGES AND LIMITS: \_\_\_\_\_

In consideration of the issuance of the permit to this application, the undersigned agrees to comply with all terms and conditions of the ordinances of the City of Wabasha pertinent hereto and all rules and regulations established by the City of Wabasha and/or Utility Commission of said City.

DATE: \_\_\_\_\_ Contractor: \_\_\_\_\_

### All Contractors Please Read and Sign Below

#### INSPECTION.

Every person taking water shall permit the members of the Utilities Commission, or their authorized agents, at all hours to enter their premises or buildings to examine the same, the pipes and fixtures; they must at all times, frankly and without concealment, answer all questions put to them relative to its consumption. All water and sewer installations between the main and the meter (Water), and, the main and the foundation of the building (Sewer), either above or below the ground, shall be inspected by the Superintendent as to both labor and materials before the same are covered.

\_\_\_\_\_ (initial)

#### EXCAVATION.

In making excavations in streets or highways for laying of service pipe or making repairs, the cutting of the pavement must be cut with a saw in straight lines and square corners. The paving, stones, and earth removed must be deposited in a manner that will occasion the least inconvenience to the public, and provide for passage of water along the gutters. No person shall leave any such excavations made in any street or highway open at any time without barricades, and during the night warning lights must be maintained at such excavations. In refilling the opening after the service pipes are laid, the earth must be laid in layers of not more than 12 inches in depth, and each layer thoroughly rammed to prevent settling and this work, together with the replacing of sidewalks, ballast and paving, must be done so as to make the street as good, at least, as before it was disturbed, and satisfactory to the City Council. The Street excavation shall be patched no less than 4 inches on all streets other than State or County, unless otherwise directed by the Street Superintendent. Street patches shall not remain open longer than 2 months after project is completed. If excavations are done in the winter months with frost, patches shall be completed by May 1<sup>st</sup>, unless directed by the Street Superintendent. No person shall make any excavation in any street or highway, within ten feet of any laid water pipe, while the ground is frozen, or dig up or uncover so as to expose to the frost any water pipe or sewers of the City of Wabasha, except by special permission by the Utilities Commission. No person shall make any excavation in any street or highway for the purpose of laying water pipe, or to tap any water or service pipe laid down, without written permission from the Utilities Commission.

#### TAPPING THE MAINS

No person, accepting those having special permission from the City Council, or persons in their service and approved by them, will be permitted, under any circumstances, to tap the mains or distributing pipes, or insert stop cocks or ferrules therein. In kind and size of the connection with the mains shall be specified in the permit or order of said Council.

**For additional rules, regulations and Fees refer to Sections 500 (Waterworks), Section 505 (Sewerworks), Section 600 (Streets, Alleys, and Public Ways), Section 602 (Telecommunications Within The Public Ground), Section 205 (Excavation), Chapter VIII (Licenses and Permits; Procedures and Fees) of the City of Wabasha Code.**

DATE: \_\_\_\_\_ CONTRACTOR: \_\_\_\_\_

**Gopher One State Call should be called at least 48 hours prior to the start of digging (1-800-252-1166).**