

**STREET COMMISSION
CITY OF WABASHA**

Minutes of the March 31, 2015, Meeting:

BOARD MEMBERS:	Jim Abbott	Charles Bricher
	Gary Wodele	Jim Pfeilsticker
	Brad Thimmesch	
STAFF:	Tony Johnson – Street Superintendent	
	Heidi Schurhammer	

The Regular Meeting of the Street Commission was held on Tuesday, March 31, 2015 at 3:00 p.m. at the City Hall and was called to order by Commissioner Bricher at 3:00 p.m.

Roll call found the following Commissioners present: Bricher, Wodele and Thimmesch. Abbott and Pfeilsticker were absent.

Bricher and Thimmesch made a motion to approve the January 27, 2015 minutes. Adopted unanimously.

Public Comments: None

Changes or Additions to Agenda: None

General Business:

1. 15-Minute Parking Issue

Bricher said he has not observed the handicap space being used since the last meeting in January. Wodele and Bricher made a motion to remove the handicap parking sign on the southeast corner of Pembroke and Main Street. Adopted unanimously.

2. Part-time Status Update

A back up plow operator was hired but the dept did not have the need to use him this winter. A part-time person was never hired for minor snow removal. The Parks Department is advertising for part-time summer help.

3. Event Center Parking

Bricher requested a map and number of parking spaces available in the downtown area. There are approximately 324 parking spaces and 8-10 spaces will be included with the Event Center. Informational only.

4. Request for County Roads Repair from City

A letter was drafted to the Wabasha County Highway Engineer requesting consideration for repairs to Bridge Street, Main Street West, Pembroke Avenue and 2nd Street West in the city of Wabasha. Wodele and Thimmesch made a motion to request Councils' review and recommend sending the letter to the Wabasha County Highway Engineer. Adopted unanimously.

5. 15-Minute Parking Addition

Hill's Hardware store is requesting an additional 15-minute parking space in front of their business. They currently have one space already but could use another. Wodele and Thimmesch made a motion to approve an additional 15-minute parking space in front of Hill's Hardware store. Adopted unanimously.

6. New Pickup Purchase 100% Grant Funded

The city requested a new 1-ton pickup truck through the Xcel Energy Reception Center Grant. The truck will be used by the Street Department and Fire Department. A snowplow package was added at the city's expense in the amount of \$7,065.00. A lift gate was requested from the reception center as well. The reception center will pay for the truck and lift gate. Tony recommended the purchase of the 2016 Chevrolet Silverado 3500HD for \$40,132.00 with lift gate which will be reimbursed through the reception center. The city will purchase the vehicle and turn receipts over to the Reception Center. The truck will be received in the fall. Thimmesch and Wodele made a motion to purchase the truck with the Reception Center Grant. Adopted unanimously. Bricher and Wodele made a motion to purchase the Blizzard Model 8100 Power Plow for \$7,065.00 which will come out of the Capital Improvement Plan. Adopted unanimously.

7. Resolution Supporting State Funding for City Streets

A resolution supporting dedicated state funding for city streets was reviewed by the Commission. Cities under 5,000 are ineligible for dedicated Highway User Tax Distribution Fund dollars. Wodele and Bricher made a motion to support the resolution that the City of Wabasha supports an omnibus transportation funding bill that provides additional dedicated state funding for city streets including funding that can be used for non-MSA city street maintenance, construction and reconstruction. Adopted unanimously.

8. Contract with City of Kellogg for Street Sweeping

The City of Kellogg is interested in contracting street sweeping services from the City of Wabasha three times a year. Tony stated he discussed prices with the City Administrator. Tony stated it would cost approximately \$2000.00 a year for fuel and labor. Wodele and Thimmesch made a motion to approve \$2,000.00 a year contract if Kellogg accepts it. Adopted unanimously.

9. Request to Change Street Commission Meeting Date

The Utility Commission changed their meeting date to the first Tuesday of the month which is the same date as the city Council Meetings. Bricher and Wodele made a motion to change the Street Commission Meeting date to the first Tuesday of the month as well. This will be effective May 5, 2015. Adopted unanimously.

Old Business:

1. Big Jo Alley Pavers (Testing)

The pavers that will be tested have been pulled out and Brian will be delivering them today to be tested. Informational only.

Other Business:

1. Opera Grant Status

Tony stated the main conveyor came in and other items for the project. Tony discussed the project with the Commission. Information only.

2. Xcel Energy REP Grant Items

Tony explained more information regarding the reception center grant. They have received traffic cones, lighted A-frame barricades and portable/mobile radios from the reception center in the past for dual use. Information only.

Wodele and Thimmesch made a motion to adjourn at 4:09 p.m. Adopted unanimously.

Heidi Schurhammer