

**WABASHA PORT AUTHORITY AND DEVELOPMENT AGENCY**  
**City of Wabasha**

Minutes of the June 16, 2015, meeting:

BOARD MEMBERS:	Vicki Moore	President
	Rolf Thompson	Vice President
	Atty. Mark Jarstad	Treasurer
	Mayor Rollin Hall	
	John Friedmeyer	
	Amy Gaedtke	
	Kirk Lineweaver	

STAFF:	Chad Springer	City Administrator
	Susan Schamaun	City Clerk

The Regular Meeting of the Wabasha Port Authority and Development Agency was held on Tuesday, June 16, 2015, at City Hall and was called to order by Vicki Moore at 7:00 pm.

Roll call found all members present. Also in attendance: Bill and LaDonna Jewson, Dave Fisk, Blaine Marcou, Jane Glander, and Bill Davidson.

**APPROVAL OF MINUTES:**

**Mayor Rollin Hall and Rolf Thompson moved to approve the May 19, 2015, regular minutes as presented. Adopted unanimously.**

**TREASURER'S REPORT:**

Financials were presented by Chad Springer.

The Financial summary was discussed in relation to revenue and commitments projected per month.

**Amy Gaedtke and John Friedmeyer moved to approve the financials as submitted. Adopted unanimously.**

**4. PAYMENT OF BILLS:**

The following bills were presented for payment:

- 1) City of Wabasha - \$917.00 Staff Support
- 2) Landform - \$4,750.00 – final payment (Riverfront Taskforce)

**John Friedmeyer and Rolf Thompson moved to approve payment of bills as submitted. Adopted unanimously.**

**MR. DAVE FISK - SMIF:**

Since his last visit to the Port Authority in November, 2014, Mr. Fisk gave an update on Aquilla Solar. He stated the Aquilla Solar has started and they have 80 solar applications with 19 approved and installations will start in the next couple of weeks.

Mr. Fisk stated that SMIF (Southern Minnesota Initiative Foundation) has grant and loan programs in three areas:

- 1) Entrepreneurship
- 2) Early Childhood
- 3) Community Foundations

He stated he has been working with individuals in town for future loans. He is working on having SMIF come to Wabasha for a day and proposed the Port Authority host a day for SMIF to come in late September or October and put on programs and meet with local entrepreneurs. He stated he would be glad to help set it up and also help with the printing cost. Mayor Hall and Amy Gaedtke volunteered to help Mr. Fisk set this up and report back to the Port Authority.

Mr. Fisk also suggested contacting Viking Cruises and working on getting them interested in stopping in Wabasha.

**K&C FISHERIES UPDATE:**

Mr. Chad Springer reported he worked with Attorney Peter Ekstrand on the K&C Loan amendments. He presented a Promissory Note that agrees with the payment structure the Port Authority discussed at the May meeting. K&C Fisheries first payment will be on or around July 1<sup>st</sup>. He stated they passed their NOAA inspection and have been shipping product.

**Mayor Hall and Attorney Mark Jarstad moved to approve the Amendments to Promissory Notes for K&C Fisheries as presented and register against the property with the Wabasha County Recorder's Office. Adopted unanimously.**

**RIVERFRONT TASKFORCE UPDATE:** It was reported Landform submitted a final report on June 8<sup>th</sup> on the Riverfront property. The report and a draft recommendation letter for City Council were presented for review and discussion. It was stated the Riverfront Taskforce will be meeting on Friday to do their final analysis and bring their final recommendation to the Port Authority.

After discussion, it was determined to hold a special Port Authority meeting on Tuesday, June 23<sup>rd</sup> at 7:00 pm to further discuss the final Landform report, review the Riverfront Taskforce recommendation and formulate a Council recommendation.

**Attorney Mark Jarstad moved to not pay Landform their final payment. The motion died due to a lack of a second.**

**John Friedmeyer and Amy Gaedtke moved to adjourn at 8:13 pm. Adopted unanimously.**

Respectfully submitted:

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Susan Schamaun, City Clerk