

Councilpersons:
First Ward: Friedmeyer, Wharton
Second Ward: Schmidt, Kruger
Third Ward: Meurer, Schoen

Mayor: Rollin Hall
City Atty: Peter Ekstrand
City Adm: Chad Springer
City Clerk: Susan Schamaun
Date: May 5, 2015

PROCEEDINGS OF THE CITY COUNCIL

The regular meeting of the City Council of the City of Wabasha was held on Wednesday, May 5, 2015, and was called to order at 7:00 pm by Mayor Hall.

Mayor Hall and all Council Members were present.

All present stood and recited the Pledge of Allegiance.

Guest Speaker: None

3. Public Comments: None

Changes or Additions to Agenda:

City Administrator asked for the addition of a Resolution approving plans and specs and ordering advertisement for bids for Campbell Avenue Water Main Project as 10.5 under General Business of the agenda.

Mayor Hall and Councilperson Meurer moved to approve agenda with addition. Adopted unanimously.

Mayor's Report:

Mayor Hall reported the following:

- He attended a Community Worker's Day at W-K Elementary School along with City Administrator, Chad Springer, and Councilperson Steve Schmidt.
- The 17th Annual St. Jude's Bass Fishing Tournament was held this past week-end in Wabasha. Chad and his wife Allison worked with St. Jude Officials and fishing teams and welcomed them to Wabasha. This event and participants raised over \$300,000 for St. Jude's Research Hospital.
- Grandpa's Barn is open and he thanked all the volunteers helping out.
- He attended a press conference in St. Paul along with other Mayors to request dedicated state funding.
- The Regional Event Center Board met today and elected officers. Jane Glander was voted President. They have raised over \$350,000 in pledges and are working on getting State funding.

Mr. John Fox, Wabasha Ambulance Director, came forward and stated EMS (Emergency Medical Services) Week is the week of May 17-23, 2015. It is a national effort to recognize everyone who responds and cares for medical emergencies.

Mayor Hall read the EMS Week Proclamation:

EMS WEEK Proclamation

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, the emergency medical services system consists of first responders, emergency medical technicians, paramedics, firefighters, educators, administrators, emergency nurses, emergency physicians, and others; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week; now

THEREFORE, I Mayor Rollin Hall in recognition of this event do hereby proclaim the week of May 17-23, 2015, as **EMERGENCY MEDICAL SERVICES WEEK.**

6. Committee Reports and Wabasha Good News:

Street Commission: Councilperson Meurer reported Fahrners Asphalt was awarded the contract for crack filling and chip seal at the same price as last year. Hired Brandon Huth and Jack Purvis as part-time for the summer.

Police Commission: Councilperson Wharton reported the police commission did not meet.

Utility Commission: Councilperson Schmidt reported that the Utilities Commission met tonight and discussed the broken water main under the railroad tracks and the snowmaking rate for the ski hill which are both on tonight's agenda.

Park Board: Councilperson Schoen stated the Park Board did not meet.

Port Authority: Councilperson Friedmeyer reported the Port Authority met and reported that there was a developer's showcase on the Riverfront Taskforce Project and a draft report from Landform should be ready by mid-May.

Ambulance Commission: Councilperson Friedmeyer reported there was an Ambulance Commission meeting. They discussed crew retention and recruitment.

Planning Commission: Councilperson Kruger was not at the meeting. City Administrator Chad Springer reported the Mining Ordinance was finalized and is on tonight's agenda as a first reading. Krisi Clarke updated the commission on the Comprehensive Plan. There are surveys going out to

residents, non-residents and high school age students to help with the Comprehensive Plan. There was some discussion on the Major Traffic Generators in relation to the Corps work going on and some discussion on zoning regulations for Brewpubs.

HPC: City Administrator, Chad Springer, reported the HPC is working on sign reviews for downtown and working on getting planters downtown.

Administrator's Report: Chad stated there will be uniform ordering of common supplies to get a better rate and some volume discounts. There is an Open House for the Army Corps. Of Engineers for an outline of their upcoming projects at City Hall next week. He reported Sue and Wendy have been busy training with the new agenda software and the June meeting will be the first trial run. He attended SEMLM (Southeastern Minnesota League of Municipalities) annual meeting in Kasson and the SEMLM summer quarterly meeting will be held in Wabasha on July 30th. There will be a couple of events organized and there will be a dinner at Slippery's. There will be a walk thru for the 2013 Street Project next Friday.

8. Consent Agenda:

Councilpersons Schoen and Friedmeyer moved to pull 1st Reading of the Mining Ordinance from the Consent Agenda and put 10.6 under General Business and League of MN Cities Insurance Trust (Tort) Liability Coverage and put 10.7 under General Business. Adopted by the following vote:

Ayes: Friedmeyer, Schoen, Schmidt, Kruger, Wharton, Meurer

Nays: Mayor Hall

Councilpersons Schoen and Kruger moved to approve the following amended consent agenda including the warrants: Adopted unanimously.

- Approved April 7, 2015, Regular Minutes
- Approved 7 Fires Grill On-Sale Liquor License Application – 260 Main St. W
- Approved MN Lawful Gambling Raffle Application – St. Elizabeth's Hospital
- Approved MN Lawful Gambling Bingo/Raffle Application – St. Elizabeth's Hospital
- Approved MN Lawful Gambling Raffle Application – W-K Chamber
- Approved MN Lawful Gambling Raffle Application – Septoberfest
- Approved 2015-2016 Liquor & 3.2 Beer License Renewals
- Approved 1st Reading: Proposed amendments to Section 1150 Motorized Golf Carts Ordinance
- Approved Letter of Agreement between Wabasha County Emergency Management & City of Wabasha
- Approved 1st Reading: Proposed Amendment to Section 500: Waterworks Appendix A: Supply of Municipal Water for Snowmaking Purposes
- Approved Temporary On-Sale Liquor License Applications for Mazeppa Area Jaycees for Wabasha County Fair and for Wabasha-Kellogg Chamber for Riverboat Days
- Approved the following warrants as presented:

| | | |
|--------------------------------|--------------|-------------|
| Mayors/Admin/City Hall/Council | General Fund | \$4,074.43 |
| Dog Pound | " | \$40.00 |
| Police | " | \$13,620.65 |
| Streets | " | \$14,413.36 |
| Legal | " | \$7,871.15 |

| | | |
|-------------------------|---|--------------------|
| Parks | “ | \$6,495.04 |
| Fire | “ | \$12,675.97 |
| Ambulance | “ | \$7,416.10 |
| Planning | “ | \$11,509.98 |
| Pool | “ | \$1,084.77 |
| Engineering | “ | \$1,862.50 |
| Library | “ | \$391.10 |
| Misc. | “ | \$6,687.00 |
| CMS – Bldg. Inspections | “ | \$410.14 |
| Total | “ | \$88,552.19 |

10.5 Resolution Approving Plans & Specs & Ordering Advertisement for bids for Campbell Avenue Water Main Project:

In relation to the water main replacement on Campbell Avenue, Mr. Brian Malm explained the City's water systems/wells and reservoirs which supply the City's water are located on the southwest side of the railroad tracks. Most of the City's population is located northeast of the railroad tracks. There are only two water main crossings that connect the wells and reservoirs to the rest of the city and with the break on Campbell Avenue it leaves only one water main crossing. The purpose of this project is to replace the broken water main crossing at Campbell Avenue to provide a second redundant connection to replace the redundant connection to the City's water system. He explained the handout provided plans and specifications for the project, cost estimate for the project and a resolution approving the plans and specs and order advertisement for bids for the Campbell Avenue Water Main Project and setting a bid date of May 27th at 11 am.

Councilpersons Schmidt and Meurer moved to approve Resolution approving plans and specs and ordering advertisement for bids for Campbell Avenue Water Main Project. Adopted unanimously.

10.1 2nd Reading: Street Light Utility Fee Amendment:

Chad stated this is a fee that is calculated every year based on the street light invoices from the previous year. By approving this amendment request, it would average the amount from the last few years to eliminate changing the rate/fee every year. Chad also stated this fee would be looked at every year to make sure we are covering our expense.

Councilpersons Wharton and Friedmeyer moved to approve amending the Street Light Utility Fee. Adopted unanimously.

10.2 Police Sergeant Position:

Chad stated per the information provided, calls have doubled since 2008. The Police Sergeant would help with administrative duties. He stated the fiscal impact would be a \$20,000 increase to the 2015 budget. By adding a sergeant, there would be minimal comp time and minimal part-time help. 2016 impact would be 6.8% increase which is about \$40,000.

Chief Warren gave a report on calls and the increase on high priority calls. He explained how they stack their calls according to priority. Chad and Police Chief Warren explained that the Job Class is being recommended at a range between 18 & 20 so there is room for consideration of experience and room for growth.

Councilpersons Wharton and Schoen moved to approve Police Sergeant Position at Job Class 18-20. Approved by the following vote:

Ayes: Kruger, Wharton, Friedmeyer, Schoen, Meurer, Mayor Hall

Nays: Schmidt

Councilpersons Schoen and Meurer moved to appoint Officer Joe Stark as Police Sergeant at Job Class 20, Step 1 effective immediately. Adopted unanimously.

Councilpersons Schoen and Meurer moved to approve back-fill of full-time officer at union contractual starting wage and promoting Officer Rob Venz from part-time status to full-time status effective immediately. Adopted by the following vote:

Ayes: Mayor Hall, Friedmeyer, Schoen, Wharton, Meurer, Kruger

Nays: Schmidt

10.3 Recognition Program Policy:

Chad reported the Recognition Program Policy is for when the City has small events or when purchasing small gifts for out-going councilpersons or retiring employee or an employee type recognition event, the State Auditor's office has stated cities need to adopt policies approving these types of small recognition type expenses.

Councilpersons Wharton and Kruger moved to approve the Recognition Program Policy as presented. Adopted unanimously.

10.4 Amendments to Purchasing Policy:

Chad stated Attorney Ekstrand has approved the amended Purchasing Policy and some of the changes are in keeping with State Statute requirements.

Councilperson Schoen stated she thought Patty Heraty did a good job on updating this policy as she thought it was really thorough.

Councilpersons Friedmeyer and Schoen moved to approve the amendments to the Purchasing Policy as presented. Adopted unanimously.

10.6 1st Reading: Mining Ordinance Amendments:

Councilperson Schoen stated on page 6 the Liability Insurance is listed at \$2M and thinks it should be higher based on a published article she recently read in reference to cities not being able to protect themselves against silica sand and asbestos and that a lot of insurance programs are no longer covering injury from silica sand and/or asbestos. She urged staff to look into that one section and make sure the \$2M does not limit the City before it comes back for a Second Reading.

Councilperson Wharton stated he would like to see that section changed to require the operator to provide liability insurance at whatever amount the City determines is appropriate that has no exclusion for silica sand and asbestos. He would also like to look into putting a tail on the insurance coverage for an extended period of time to be determined to cover people's injuries after the mine company is gone.

Councilperson Schoen stated the final mining ordinance is outstanding.

10.7 League of MN Cities Insurance Trust (Tort) Liability Coverage:

Councilperson Wharton stated he pulled this item off consent as he was concerned with the City not being able to be covered for silica sand.

Cities obtaining liability coverage from the League of MN Cities Insurance Trust must decide whether or not to waive the statutory tort liability limits to the extent of the coverage purchased. In the past, the City has chosen not to waive the monetary limits on municipal tort liability established by Minnesota

Statute 466.04.

Attorney Ekstrand stated if Council wanted to purchase excess coverage, they should look into what the rates would be.

Councilpersons Wharton and Friedmeyer moved to not waive the monetary limits on municipal tort liability limits established by Minnesota Statute 466.04. Adopted unanimously.

Other Business:

Chad reported the Library Board approved hiring Bev Hall as the new Library Director. She will be starting May 15th.

Police Chief Warren reported in reference to the Cold Case from 1990 in the disappearance of Donna Ingersoll, the Cue Center is coming to Wabasha on May 29th to partner in a search of the area where Donna went missing and also the area across Hwy. 61 behind the Army Reserve Center. The search will be funded by the Cue Center though Police Chief Warren stated he may fund some meals.

Donations:

Councilpersons Kruger and Schoen moved to approve the Resolution accepting donations as of May 5, 2015. Adopted unanimously.

**CITY OF WABASHA
RESOLUTION NO. # 9-2015**

RESOLUTION ACCEPTING DONATIONS

WHEREAS, The City of Wabasha is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of recreational services pursuant to Minnesota Statutes Section 471.17; and

WHEREAS, The following persons and entities have offered to contribute the cash amounts set forth below to the city for the following:

| <u>Name of Donor</u> | <u>Description</u> | <u>Amount</u> |
|---------------------------------------|------------------------|---------------|
| Burkhardt-Roemer Post 4086 | Summer Reading Program | \$500.00 |
| Wabasha Firemen's Relief Assoc. | Summer Reading Program | \$200.00 |
| Kellogg Fire Dept. Relief Assoc. | Summer Reading Program | \$100.00 |
| State Farm (Jerry & Mary Arens) | Summer Reading Program | \$100.00 |
| Hall Electric | Summer Reading Program | \$100.00 |
| Busch Auto Center, Inc. | Summer Reading Program | \$ 50.00 |
| Binner Appliance | Summer Reading Program | \$ 50.00 |
| Wabasha Rubbish Removal | Summer Reading Program | \$ 50.00 |
| Perry Dental | Summer Reading Program | \$ 50.00 |
| Davidson & Assoc. | Summer Reading Program | \$ 50.00 |
| Abbott Funeral Home | Summer Reading Program | \$ 25.00 |
| Bank of Alma | Summer Reading Program | \$ 25.00 |
| William & Carol Dunn (River Nest B&B) | Library | \$200.00 |

WHEREAS, All such donations have been contributed to assist the city in the establishment and operation of recreational facilities and programs either alone or in cooperation with others, as allowed by law; and

WHEREAS, The City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WABASHA, MINNESOTA, AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and operate recreational facilities and programs either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

Adopted by the City Council of the City of Wabasha on May 5, 2015.

Having no other business, Councilpersons Kruger and Friedmeyer moved to adjourn at 8:03 pm.
Adopted unanimously.

Susan Schamaun, City Clerk