

Councilpersons:  
First Ward: Friedmeyer, Wharton  
Second Ward: Schmidt, Kruger  
Third Ward: Bricher, Schoen

Mayor: Rollin Hall  
City Atty: Peter Ekstrand  
City Adm: Chad Springer  
City Clerk: Susan Schamaun  
Date: May 19, 2014

### ***PROCEEDINGS OF THE SPECIAL CITY COUNCIL MEETING***

The special meeting of the City Council of the City of Wabasha was held on Monday, May 19, 2014, and was called to order at 9:00 AM by Mayor Hall.

All Councilpersons were present except Councilpersons Friedmeyer and Bricher.

Also present: Tony Johnson, Street Superintendent and Mike Bubany, David Drown Associates.

Chad Springer, City Administrator, stated this special meeting was called to review the 2014 Street Project bid and to consider project modifications and/or costs as well as to consider ordering an assessment hearing.

Chad reported the street project received one bid from Wabasha Sand & Gravel for \$551,000. Estimated project costs from the engineers was at approximately \$400,000. Tony Johnson, Street Superintendent, worked with MSA and Wabasha Sand & Gravel to modify some costs. There has been a curb modification that would save on project costs in relation to the physical curb as well as needing less landscaping. The City's Street Department crew will handle the minimal amount of landscaping that will need to be done when the project is completed. Another modification was in relation to the repaving driveway aprons. It was identified that MSA had incorrectly inputted repaving 8 feet of driveway aprons versus the actual 2 feet that would be appropriate for a mill and overlay project.

Tony Johnson outlined three options ranging in price from \$360,659 to \$454,253 for streets only and \$405,058 to \$498,652 if sewer is included and a portion of Church Avenue.

**Councilpersons Schoen and Kruger moved to approve the Resolution ordering the hearing on the proposed assessment. Adopted unanimously.**

### **RESOLUTION # 18-2014**

#### **A RESOLUTION ORDERING THE HEARING ON PROPOSED ASSESSMENT**

**WHEREAS**, by a resolution passed by the City Council on May 19, 2014, the City Administrator was directed to prepare a proposed assessment of the cost for the 2014 Street Improvement Project, the improvement of city roadway's including: 3rd Street between Gambia Avenue and Cratte Avenue; 4th Street between Campbell Avenue and Shields Avenue; Cratte Avenue between 3rd Street and Grant Boulevard; Shields Avenue between 3rd Street and 4th Street; 5th Street between Shields Avenue and Maiden Avenue; 6th Street/Kepler Avenue between Gambia Avenue and Hiawatha Drive; Maiden Avenue and Cratte Avenue between 6th Street and Grant Boulevard by regrading and improving the road surface, drainage, and utilities, and

**WHEREAS**, the City Administrator has notified the City Council that such proposed assessment has been completed and files in his office for public inspection,

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WABASHA MINNESOTA:**

1. A public hearing shall be held to pass upon such proposed assessment, in the Council Chambers of Wabasha City Hall located at 900 Hiawatha Drive. All persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
2. The City Administrator is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and he shall state in the notice the total cost of the improvement. He shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.
3. The owner of any property so assessed may, at any time prior to the certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City of Wabasha, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of the assessment. An owner may at any time thereafter, pay to the City of Wabasha the entire amount of the assessment remaining unpaid, with interest accrued to December 31<sup>st</sup> of the year in which such payment is made. Such payment must be made before November 15<sup>th</sup> or interest will be charged through December 31<sup>st</sup> of the succeeding year.

Adopted by this council this 19th day of May 2014.

**Councilpersons Schoen and Kruger moved to approve the Resolution receiving the Feasibility Report Letter Amendment and calling a hearing on the improvement to include road surface improvements to Church Avenue from Grant Boulevard to 7<sup>th</sup> Street. Adopted unanimously.**

**RESOLUTION # 19-2014**

**A RESOLUTION RECEIVING FEASIBILITY REPORT LETTER AMENDMENT & CALLING HEARING ON IMPROVEMENT**

**WHEREAS**, pursuant to resolution of the council adopted September 3, 2013 a report has been prepared by John B Stewart P.E., Wabasha City Engineer, with reference to the proposed 2014/2016 Street Improvement Project by regrading and improving the road surface, drainage, watermain, and sanitary sewer, and this report was received by Council on October 1, 2013, and

**WHEREAS**, this report was amended through a May 16, 2014 letter amendment to include road surface improvements to Church Avenue from Grant Boulevard to 7<sup>th</sup> Street, and

**WHEREAS**, the report and letter amendment provides information regarding whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate the individual assessments for affected parcels.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WABASHA MINNESOTA:**

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1. The Council will consider the improvement of Church Avenue in accordance with the report and letter amendment and the assessment of abutting properties for a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$94,000.
2. A public hearing shall be held on such proposed improvements in Council Chambers of Wabasha City Hall and the City Administrator shall give mailed and published notice of such hearing and improvement as required by law.

Adopted by this council this 19<sup>th</sup> day of May 2014.

**Having no other business, Councilpersons Wharton and Kruger moved to adjourn at 9:15 AM.**

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Susan Schamaun, City Clerk