

Wabasha Library Board of Trustees
Meeting Minutes – September 13, 2010

The meeting was called to order by President Kennebeck at 4:30 p.m.

Present: Trustees Borg, Carrels, Gillespie, Gosse, Heimstead, Kennebeck and Tentis and Library Director McCaughtry

Borg moved approval of the minutes of the previous meeting. Gillespie seconded, and the motion was carried unanimously.

McCaughtry presented bills for payment. Gillespie questioned a payment of \$1445.00 to Recorded Books, and McCaughtry concurred that it needed further review. Tentis moved approval for payment of the other bills presented by McCaughtry. Carrels seconded, and the motion was carried unanimously.

Old Business:

Kathy Geraghty, a retired teacher, has been hired as the new substitute library assistant.

New Business:

- a) McCaughtry presented the job description for this new position. Gillespie moved its approval. Borg seconded, and the motion was carried unanimously.
- b) The Finance Committee presented its proposed 2011 budget. Gillespie stated that he'd been in contact with members of the City Council and had received assurance that they would support this budget. Heimstead inquired whether the required maintenance of effort amount is known yet, and McCaughtry indicated that she would be obtaining that number.
- c) The next scheduled meeting of the Trustees falls on a holiday, and the November meeting falls in a week when McCaughtry will be on vacation. By consensus, the Trustees agreed to reschedule those meetings to October 18 and November 15.

Director's Notes:

Doffing funds for 2010 have been expended for

- The archival cabinet
- The puppets
- The people counter

However, the amount that had been earmarked for a match of Minnesota Historical Society funds for the digital archiving project is no longer needed for that purpose, and McCaughtry suggested that it might be used instead for the related purposes of having Bluestem Heritage do the assessment of the Library's capabilities for archiving and providing partial support for the Wabasha County History Days event next June. By consensus, the Trustees supported these plans.

There were no Trustee Concerns.

Gosse moved to adjourn. Borg seconded, and the motion was carried.

Next Meeting: Monday, October 18, 2010, 4:30 p.m. at the Library.

Respectfully submitted,
Lenief Heimstead, Secretary