

Wabasha Library Board of Trustees  
Meeting Minutes – December 13, 2010

The meeting was called to order by President Kennebeck at 4:34 p.m.

Present: Trustees Carrels, Gillespie, Gosse, Heimstead, Kennebeck and Tentis and Library Director McCaughtry

Absent: Trustee Borg

Also present: Community member and former Library Director Judith Schierts

Tentis moved approval of the minutes of the previous meeting. Gillespie seconded, and the motion was carried unanimously.

Gosse moved approval for payment of bills as presented by McCaughtry. Carrels seconded, and the motion was carried unanimously.

Old Business:

- a) County resident as Library Trustee – Gillespie indicated that John Hampe is interested in serving on the Board and that his name has been given to Mayor-elect Hall and the City Administrator. After some discussion of other possible candidates (i.e., Shari Nichols, Georgette Schumacher, Pete Riester), Gillespie moved that the Board formally express support for Hampe filling the available Trustee position. Carrels seconded, and the motion was carried unanimously.
- b) Centennial ideas – Tentis suggested that the centennial observance might focus on previous Library Directors, including old photographs of them. Schierts commented that old minutes of Library Board meetings would be available to include.
- c) SELCO strategic planning meeting – McCaughtry reported on the November 29th meeting organized by SELCO for Wabasha County libraries. She said that another meeting will be held in January to focus on strategy for the upcoming negotiation with the Wabasha County commissioners of a new 3-year contract for the SELCO libraries in the county. A group with representatives from each library will do the actual negotiating, and Gillespie indicated that he would like to be part of that group.

New Business:

- a) City staff's 2011 two-week furlough applying to Library Director – Gillespie pointed out that the final adjustments to the City's 2011 budget included an across-the-board adjustment in salaries to reflect a mandated two-week furlough and that this adjustment was made in the Library's budget as well. Heimstead noted that, in the case of the Library, this adjustment will not reduce the amount that the City will need to provide to the Library.

Gillespie moved that a two-week furlough not be imposed on the Library director in 2011, and Heimstead seconded the motion.

Gosse inquired what the new City officials' opinion would be on this. Gillespie indicated that he had informed Mayor-elect Hall about his own thinking on the matter.

McCaughtry noted that Hall and a committee from the City Council will be observing her work along with other City staff's as part of their review of all job descriptions. After some discussion, Trustees agreed by consensus that there was no issue with this happening or with the Director's job description being provided to the committee.

Schierts commented that, by claiming a hardship situation, it is possible for the City to provide less than the Maintenance of Effort amount to the Library.

Schierts also commented that the disorder in the Director's office that she had spoken up about earlier still exists. McCaughtry stated that a large part of it was due to books continuing to be donated to the Friends of the Library. A public notice that the Friends would resume collecting books later in 2011 might help, and Heimstead offered to request that the Friends do that.

Gillespie called for a vote on the motion still on the table. With a vote of yeas: Carrels, Gillespie, Heimstead, Kennebeck, Tentis; nays: Gosse, the motion passed.

- b) Doffing Community Foundation request for 2011 – Heimstead inquired about the contents of this year's request to the Doffing Foundation. McCaughtry indicated that she will ask for support for the June 11 Wabasha County history program, for the audio books downloading service, and for the Library's centennial celebration in April.

Schierts inquired about the earlier suggestion of self-check-out equipment and was told that, given the great cost and the uncertainty about community acceptance, the idea has been tabled for now.

Director's Notes:

McCaughtry announced that a \$200 donation had been received from John and Sharon Olson.

There being no trustee concerns, Gosse moved to adjourn, and the motion was approved unanimously.

Next Meeting: Monday, January 10, 2011, 4:30 p.m. at the Library.

Respectfully submitted,

Lenief Heimstead  
Secretary