

# WABASHA PORT AUTHORITY AND DEVELOPMENT AGENCY

## City of Wabasha

Minutes of the September 14, 2010, meeting:

BOARD MEMBERS: Jon Lineweaver  
Steve Scott President  
Atty. Mark Jarstad Treasurer  
Mayor John Meisch  
Marty Wilson Vice-President  
Don Jacoby  
Charles Bricher

STAFF: David Schmidt City Administrator  
Susan Schamaun City Clerk

The meeting of the Wabasha Port Authority and Development Agency was held on Tuesday, August 14, 2010, at the City Hall and was called to order by Don Jacoby at 4:00 pm.

Roll call found Don Jacoby, Charles Bricher, Marty Wilson, Attorney Mark Jarstad and Mayor Meisch present. Steve Scott and Jon Lineweaver were absent.

Charles Bricher added an invoice from Plumbers Services to the agenda.

The August 9, 2010, Port Authority meeting minutes were discussed. **Charles Bricher and Mayor Meisch moved to approve the August 9, 2010 minutes. The motion was adopted unanimously.**

The August 31, 2010, Treasurer's Report was discussed. **Charles Bricher and Attorney Mark Jarstad moved to receive and file the August 31, 2010, Treasurer's Report. The motion was adopted unanimously.**

Mayor Meisch stated he received a bill from Jon Lineweaver for Council to authorize payment to LHB for \$7,000.00. He felt there may still be some dispute and he chose not to put it on the Council agenda because there hasn't been validation of the charges. Further, there are issues with references to Big Jo Alley when in reality Yaggy Colby Associates did the alley so he felt there seems to be some duplication. Don Jacoby stated they are still in negotiations and will meet with Jon Lineweaver when he returns to review the issue.

The following bills were brought forward:

- 1) National Eagle Center – Anti-Freeze Invoice: Univar Invoice #ST-750038 - \$2,000.00
- 2) David Schmidt – Anderson House Re-Use Meeting Reimb. For Meals - \$110.00
- 3) Plumber's Service – PR10.01 - \$2,000.00

Charles Bricher explained the Univar Invoice to be paid to the National Eagle Center is for the antifreeze for the tanks and can be paid. He further stated Plumbers Service has finally completed their work but was going to ask Plumbers Service to hold approximately \$2,000 from Trane as they are not quite finished with their programming. After discussion, it was determined to pay the remaining \$2,000.00 to complete payment on PR10.01 but to hold the remaining amount of \$27,120.00 on PR11 until the project is completely finished.

**After discussion, Attorney Mark Jarstad and Mayor Meisch moved to approve payment of \$2,000.00 to Plumbers Services for PR10.01 to be paid from the Capital Campaign fund and hold payment of \$27,120.00 on PR11 contingent upon approval by Charles Bricher and Jon Lineweaver. The motion was adopted unanimously.**

**Mayor Meisch and Attorney Mark Jarstad moved to approve payment to the National Eagle Center for the anti-freeze invoice from Univar for \$2,000.00 to be paid from the Capital Campaign Fund. Adopted unanimously.**

**Don Jacoby and Charles Bricher moved to approve payment to David Schmidt in the amount of \$110.00 for reimbursement of meeting supplies for the Anderson House Re-Use meetings to be paid from Port Authority funds. Adopted unanimously.**

Charles Bricher stated the following: On August 31, 2010, the grooved copper pipe fittings did not match up with grooved steel pipe fittings on tanks having different ODs so Denny Hartert ordered dielectric adaptors to make this transition. On September 1, 2010, dielectric adaptors were installed on tanks. Tank interconnect piping (elbows, straight pieces and valve) were completed. Some piping done on input and output sides of tanks. On September 2, 2010, Clamping tool brought to National Eagle Center. Chiller antifreeze was drained in preparation for connecting up. Clamping tool found not to fit any of the piping (too small of a clamping collar). Denny left to see if he could get correct tool and Hunter installed tank air venting valves and pipes discharge to drip pan. Chiller antifreeze was put back in chiller. On Tuesday, September 7, 2010, a different rigid clamping tool was brought to the National Eagle Center. Again the chiller was shut down and anti-freeze drained. Clamping tool tried on copper pipe fittings (worked) clamping tool tried on valve ends (didn't work). Denny Hartert went to see if he could get collar that works and took a valve with him. Hunter installed interconnect pipe support from brace between beams to piping near valve. Hunter installed valves and reducer bushings in bottom of tanks and left. Bryan and Charles Bricher put anti-freeze in chiller line and restarted chiller and put the two drums of antifreeze into each of the two buffer tanks—found that it takes 25 minutes to pump one drum of antifreeze into a chiller buffer tank. He concluded stating Denny Hartert will complete the job as soon as he gets the right tools from the salesman.

### **Legacy Program**

Don Jacoby announced a final script for the Legacy Awards should be ready tomorrow. He stated there will be a 57 slide presentation ready to take everyone from 1853 through 2010 starting with the history of the hospital and the orphanage and then into the legacy of the community clinic. Six founding doctors, Ochsner, Bouquet, Ekstrand, Ellis, Bachhuber and Mahle started the community clinic and many of their families would be in attendance of the Legacy Awards Program on Friday evening, September 17<sup>th</sup>. The doctors that followed the founding doctors of the clinic as well as many current doctors will be attendance as well. This will be followed by the growth of the hospital and the addition in 1939 and 1961 as well as the introduction of the nursing home etc.

Don further stated that the community needs to be recognized as they have rallied around our medical professional with donations and volunteering.

### **Other Business:**

David Schmidt reported the Anderson House Re-Use Study report should be completed by the middle of October.

Mayor Meisch and Marty Wilson moved to adjourn at 4:46 p.m. Adopted unanimously.

Respectively Submitted:

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Susan Schamaun, City Clerk

Date Approved:

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