

HPC
Monday August 23, 2010

Commission Members:

Mary Flicek-Chair	Melody Gibson
Jolene Greenheck	Victoria Moore
Linda Mann	Monica Walters
Dan Miller	

City Representatives:

Molly Patterson-Lundgren, City Planner

PROCEEDINGS OF THE HERITAGE PRESERVATION COMMISSION

The regular meeting of the Heritage Preservation Commission was held on Monday August 23, 2010 at City Hall and was called to order at 9:00 am by Mary Flicek.

All members were present except for Linda Mann and Dan Miller.

Changes/Additions to the Agenda - None

Approval of Minutes

Commissioners Walters and Moore moved to approve the minutes of the July 26th, 2010 meeting with the following correction. Adopted unanimously.

After discussion on appropriate wording and documentation of the last meeting it was agreed that because no tape recorder was recording, the more detailed staff notes would be retained on file, but in order to be consistent with previous practice, the adopted minutes would be limited.

Announcements – None

Design Review-146 Main- Rachel Yenter submitted an application proposing to paint the door between the chocolate shop and the pizzeria.

Commissioner Greenheck made the following motion to approve the proposal which was seconded by Monica and adopted unanimously.

WHEREAS, Section 315.09 of City Code requires Heritage Preservation Commission design review and approval or disapproval of construction and demolition activities, including remodel, repair or alteration to a property which in any manner will change the exterior appearance; and

WHEREAS, an application for design review has been submitted by the owner of 145 Main Street; and

WHEREAS, The Wabasha Heritage Preservation Commission provides the following findings: [insert findings from checklist, the HPC should list as many or few as deemed appropriate]

1. The paint colors fall into the earth tones which are appropriate to a wide stretch of history in Wabasha's downtown district, listed in the adopted Design Guidelines as appropriate, and coordinate with the adjacent storefront elements.
2. The new paint color provides maintenance for preserving the solid wood door present. .
3. The color coordinates with design elements of the trim, which are architectural
4. the proposed level of work (painting) is appropriate to the level of deterioration (chipping, fading, peeling)
5. As a maintenance activity, this painting will preserve rather than negatively alter a character defining feature of this site.
6. Painting as regular maintenance of downtown properties indicates pride in the property and district and serves to appreciate rather than discount accomplishments of the past.

7. The project meets the standard in that the paint does not detract or negatively impact the surround primary facades.

NOW THEREFORE, IT IS HEREBY RESOLVED, the Heritage Preservation Commission approves the door painting and replacement of the doorbell hardware as indicated in the application submitted August 19, 2010

Old Business-

128 West Main Street (Fuller building) window update – an e-mail from Linda had been forwarded to the commission indicating agreement on painting the trim. Linda had called Moll and indicated Mr. Fuller is working on finishing the window and that should be completed shortly.

Downtown sign enforcement-The deadline passed for application without fee. Several of the plastic signs (changeable sidewalk signs) continue to be on display. Staff indicated that the City Attorney had said that the city can remove them. It was agreed that a letter stating that:

A previous letter indicated an application was required for your sign and the Council had provided a grace period from the sign permit fee which has now passed. We have not received anything from you so we are now requesting that you remove your sign immediately or the City will remove them. If you are unclear about what is allowed, please contact us.

Mary suggested a copy to Dave Fisk as building owner for Total Entertainment. Jolene suggested providing other options. Melody made a motion to have staff draft a letter with review and approval of the City Attorney and HPC Chair prior to it being sent to the businesses in violation. Victoria seconded the motion and it passed unanimously.

Anderson House For Sale Sign – Molly indicated she had met with Chris and they discussed that two smaller signs would work. He said he was working this, but as of Friday the 20th, the sign had not yet been changed out. It was agreed to keep this on old business for the next meeting.

Finalization of historic walking tour brochures. The brochures are finished and available at different businesses and organizations in town. The final report has been sent to the S.H.P.O. and unless additional documentation is requested, we are done with this project.

Anderson House re-use update. The consultants are doing interviews August 23-24th. Storm damage of a tree down and damage to the chimney were noticed and Molly indicated that one of the constants being an architect would likely be able to provide analysis.

SHPO conference. Mary, Vicki, Linda and Molly are attending the SHPO conference in Winona on September 16th & 17th. Molly has applied for a scholarship, but had not yet been notified.

Main Street Program. Vicki and Mary reported on their attendance at the Main Street workshop in Red Wing (Vicki provided a handout).

New Resolution approving signs for Fresh Wok. There was a mistake in the staff report and also in the final wording of the resolution approving signage for Fresh Wok when this was done at the June 28th 2010 meeting. The initial approval was for a projecting and sidewalk sign, which Fresh Wok does not have. Molly provided a new resolution with the correct wording to approve the rear wall sign.

Commissioner Greenheck made the following motion which was seconded by Commissioner Gibson, the motion passed unanimously

WHEREAS, Fresh Wok submitted information on all of the signage located at 254 Main Street as requested in the letter dated May 21st, and

WHEREAS, the poster sign is not permanently adhered to the window glass by means of decals, glue, or other adhesives permanently and therefore is not regulated as a window sign, and

WHEREAS, all of the proposed signage meets the design requirements for the downtown historic district for color, font size, and style, and sign clarity, and

WHEREAS, the proposed signage (alley wall sign and Main Street window sign) meets or is below the maximum signage allowed for this property and each sign proposed meets that maximum size or area coverage allowed in this district,

NOW THEREFORE, the signage proposed in the application submitted on May 28th 2010 is hereby approved, including the wall sign on the rear wall of the building and all signs on the interior of the windows (as existing now or future new ones that meet window sign standards).

New Business-

Discussion occurred about changing the meeting date to Tuesdays instead of Mondays. There were no decisions made and the Item was tabled for discussion next month

Discussion on re-pointing 200 Main Street. Molly provided an e-mail she sent to Rachel Quast regarding requirements for design review. Molly indicated that design review is not required if there are no changes to the appearance of the building and that re-pointing, if done correctly, would not change the appearance of a building. Mary indicated that the question also had come up at the Main Street meeting. Molly indicated that a question on need for approval by local building owners is an opportunity for education about appropriate tuck pointing methods.

Commissioner membership for 2011 - Mary Flicek indicated the following commissions are up at the end of 2010. (Mary, Jolene and Monica.) These individuals should be considering being reappointed for an additional 3 years. Let Molly know if you're interested in joining the commission.

Other Business- None

Next Meeting September, 27 2010

Motion to adjourn by Commissioner Greenheck, seconded by Walters and passed unanimously, the meeting adjourned at 10:15

Molly Patterson-Ludgren, City Planner