

WABASHA PORT AUTHORITY AND DEVELOPMENT AGENCY

City of Wabasha

Minutes of the June 08, 2010, meeting:

BOARD MEMBERS: Jon Lineweaver
 Steve Scott President
 Atty. Mark Jarstad Treasurer
 Mayor John Meisch
 Marty Wilson Vice-President
 Don Jacoby
 Charles Bricher

STAFF: David Schmidt City Administrator
 Susan Schamaun City Clerk

The meeting of the Wabasha Port Authority and Development Agency was held on Tuesday, June 08, 2010, at the City Hall and was called to order by President, Steve Scott at 4:02 pm.

Roll call found Charles Bricher, Marty Wilson, Steve Scott, Don Jacoby, Jon Lineweaver and Attorney Mark Jarstad present. Mayor Meisch was absent.

Mr. Blaine Marcou and Mr. Rollin Hall were present.

The May 11, 2010, regular meeting minutes were discussed. **Attorney Mark Jarstad and Don Jacoby moved to approve the May 11, 2010 minutes. The motion was adopted unanimously.**

Jon Lineweaver and Charles Bricher moved to receive and file the May 28, 2010, Treasurer's Report. The motion was adopted unanimously.

The following bills were brought forward:

- 1) W-K Public School - \$10.00 – Use of School Facilities/Equipment
- 2) Baker's Truck & Welding Repair - \$1,795.00 – Chiller Tank Stand – PR-12
- 3) Mulcahy - \$9,950.00 – Chiller Water Buffer Tank

Charles Bricher explained the Chiller Water Buffer Tanks are in place at the National Eagle Center but there is a little controversy about where they should be placed on the floor. He also stated Baker's built the chiller tank stand per specs and should be paid.

After discussion, Don Jacoby and Jon Lineweaver moved to approve the W-K Public School bill for \$10.00 for use of the school facilities and equipment to be paid out of the Port Authority funds and also approved the Baker's Truck & Welding Repair bill for \$1,795.00 for the chiller tank stand and the Mulcahy bill for \$9,950.00 for the chiller water buffer tank to be paid from the Port Authority/NEC Capital Campaign fund. The motion was adopted unanimously.

Mr. Blaine Marcou came forward and addressed the Port Authority stating the City Council extended his financial deadline until July 1, 2010. He stated they are making progress and will continue on.

Jon Lineweaver stated the contract gives the City the right to terminate. That is not to say that they will, but they have the right per the contract. Jon Lineweaver stated some Port Authority members will be at the July 6th Council meeting.

Attorney Mark Jarstad asked if there were completed drawings. Blaine Marcou stated he is waiting for funds to be approved before expending any funds.

Website Update – David Schmidt reported the website went live on Monday and there are a couple of bugs getting worked on. He stated Patty Heraty, Administrative Assistant, and himself were getting trained on working with the website on Monday morning. He further stated the City is waiting to be tagged on Google and stated the City turned off the Facebook and Twitter links.

Attorney Mark Jarstad he liked the feature of being able to sign up for e-mail alerts for different issues for example, snow emergencies, Port Authority meetings, etc. David Schmidt reported that is a feature using Constant Contact and it is very helpful and useful.

Legacy Program – Don Jacoby reported he is working with the hospital and they are on schedule working towards getting the program ready for Friday, September 17th at 5:30 pm. Don also reported the Wabasha families of the Dakota Sioux Indians are trying to get set up Indian dancing performers and ceremonies for the morning of Saturday, September 18th starting at 10:00 with the ceremony at 10:30 am.

Port Authority Goals and Priorities – David Schmidt reported the bids are due on Friday for the Re-Use Study of the Anderson House and further stated he needed someone from the Port Authority to sit on a board along with a representative from the Historic Preservation Committee along with himself and City Planner Molly Patterson-Lundgren, to review the bids sometime next week.

Steve Scott reported the website is up and running and that is a Port Authority goal that has been accomplished.

Steve Scott stated with the website and cooperation with the Chamber, this will continue to be an on-going effort.

Discussion was held on setting up a joint meeting with the Chamber of Commerce and work on collaborating on cross promotion of businesses. Doing a spin on Business After Hours was felt may be beneficial.

After discussion, it was unanimously determined David Schmidt, Molly Patterson-Lundgren, and Jon Lineweaver would work on the July joint meeting agenda between the Port Authority and the Chamber of Commerce to be held on Tuesday, July 13th. David Schmidt was directed to draft a letter to Chris Fancher, Wabasha Chamber of Commerce, inviting him and members of the Chamber Board to the July 13th meeting.

The meeting unanimously adjourned at 5:31 p.m.

Respectively Submitted:

Susan Schamaun, City Clerk

Date Approved:
