

June 28, 2011

Commissioners:

Steve Nelson, President

Mike Wallerich, Larry Hanson, Steve Schmidt, Lynn Schoen

Staff Present:

Dave Vosen, Utilities Superintendent

Susan Schamaun, City Clerk

**Proceedings of the Utilities Commission**

The regular monthly meeting of the Utilities Commission of the City of Wabasha was held on Tuesday, June 28, 2011 and was called to order by Commissioner Nelson at 4:00 p.m.

Roll call found all Commissioners present except Commissioners Schmidt and Schoen.

Mr. Bill Anderson, City Engineer was present.

**Commissioners Wallerich and Hanson moved to approve the minutes of May 31, 2011 meeting. Adopted unanimously.**

**Commissioners Hanson and Nelson moved to approve the regular and prepaid bills as submitted. Adopted unanimously.**

**Water Dept:**

Minnesota Dept. of Health	MDH Fees	\$1,771.00
Hartert's Septic Service	724 Rustic Lane – Water Main Leak	\$700.00
Hawkins, Inc.	Chemicals	\$558.60
Wabasha Clinic	Medical	\$82.00
City of Red Wing	Testing	\$54.00
Stumpf Printing Company	Water Bill Printing	\$198.26
Verizon	Cell Phone	\$26.04
Yaggy Colby Assoc.	Water Tower Eng.	\$890.50
Gopher State One	Locate Calls	\$104.40
Infratech	Manhole Restoration	\$6,476.22
Midwest Leak Detection	717 Rustic Lane – Locate Water Main	\$300.00
Midwest Leak Detection	718 Main St./Hiawatha –Locate Water Leak	\$300.00
FirstLab	Random Drug Testing	\$79.00
Susan Schamaun, Petty Cash	Cont. Ed.	\$22.28
Marathon Petroleum Co.	Gas	\$258.85
David Vosen	Equipment	\$149.62
Yaggy Colby Assoc.	Well Study	\$7,565.00

**TOTAL** \$19,535.77

**Sewer Dept:**

Dick's Auto Parts	Equipment Maint.	\$89.55
Fastenal Company	Equipment Maint.	\$808.50
Stumpf Printing Company	Water Bill Printing	\$198.25
Wabasha Rubbish Removal	Trash Removal	\$77.22
Passe Electric	Equipment Maint.	\$30.00

Peterson Implement	Equipment Maint.	\$90.00
HBC	Alarm	\$75.00
Davy Laboratories	Testing	\$300.74
Able Hose & Rubber	Equipment	\$592.43
Hawkins	Chemicals	\$3,321.14
Verizon	Cellphone	\$52.24
Flexible Pipe Tool company	Supplies	\$158.62
Scheel's Super Valu	Supplies	\$39.41
Motor Parts & Equipment	Equip. Maint.	\$34.68
Nardini Fire Equipment Co.	CO2 System Inspection	\$270.00
Marathon Petroleum Co.	Gas	\$525.73
Visa	Supplies	\$98.85
Infratech	Manhole Restoration	\$9,349.75
City of Red Wing	Testing	\$620.00

TOTAL \$16,732.11

**FLOOD EXPENSE**

<b>Northern Dewatering</b>	<b>Pump Rental</b>	<b>\$644.46</b>
<b>Hartert Septic Service</b>	<b>Pip</b>	<b>\$511.00</b>

TOTAL FLOOD EXPENSE \$1,155.46

**WATER/SEWER TOTAL \$37,423.34**

**Sewer Adjustments:**

Denny & Anne Bergan - 913 Broadway: Denny & Anne Bergan submitted a letter requesting a credit or refund for a water leak that has been resolved. It was stated staff sent Bergan's a letter informing them of the Commission's decision to adjust their sewer to 5,000 gallons and also informing them that if the Commission rules for an adjustment, the adjustment rate is typically \$4.80/gallon. After receiving the letter, Bergan's are also requesting an explanation for the \$4.80 rate.

**After discussion, Commissioners Nelson and Wallerich moved to credit Denny & Anne Bergan for their leak at the \$4.80 rate for the sewer portion of their bill. Adopted unanimously.**

Parkside Marina – 829 Third Street West: David Vosen reported he inspected a leak at Parkside Marina and staff submitted history on their first month's usage for 2008, 2009, and 2010. Parkside Marina requested an adjustment to the sewer portion of their bill.

**After discussion, Commissioners Hanson and Nelson moved to adjust Parkside Marina's sewer portion of their May 2011 bill to 9,000 gallons. Adopted unanimously.**

**Sewer Relining Project: Mr. Bill Anderson:** Mr. Bill Anderson distributed a map showing 3 phases for sewer relining and gave a presentation on all phases. Phases 1 & 2 were on streets not currently on the street project list. Phase 3 included streets from the street project list. It was determined that since Phase 3 was part of the street project, it may be determined to open cut to replace pipes and services.

After discussion, Commissioners Wallerich and Hanson moved to approve the preparation of plans and specs and going out for bid on Phase 1 and Phases 1 & 2 combined. Adopted unanimously.

**Water Tower Mixer:** Dave Vosen stated he met with the contractor doing the tower painting. The contractor needs to know if the Commission wants to install a mixer due to the fact that they will need to put in a fitting at the bottom of the tank. Commissioners felt the mixer would diminish a considerable amount of ice whereby cutting down on the scraping of paint and would also keep the water fresher in the summer etc.

After discussion, Commissioners Nelson and Wallerich moved to approve ordering and approving the installation of a mixer for the water tower. Adopted unanimously.

**Water Conservation Rates:** Dave Vosen reported the State of Minnesota has mandated all cities adopt Water Conservation Rates by January 1, 2013. He further stated he would like to table this item until a full Commission can discuss the issue.

**Utility Improvement Rate Discussion:** David Vosen stated some cities put a Utility Improvement Rate on their utility bills to create a fund for future improvements. He stated he would like to table this item until a full Commission could discuss.

It was stated financials should be brought to the next meeting.

**Having no other business, Commissioners Wallerich and Nelson moved to adjourn at 4:47 pm.**

Respectfully submitted: \_\_\_\_\_  
Susan Schamaun, City Clerk