

**HPC Meeting
Monday 24th 2010 9:00 AM**

Commission Members:

Mary Flicek- Chair	Linda Mann-Co Chair
Jolene Greenheck	Dan Miller
Victoria Moore	Melody Gibson
Monica Walters	

City Representatives: Molly Patterson-Lundgren, City Planner

Proceedings of the Heritage Preservation Commission

The meeting of the Heritage Preservation Commission was held on Monday, May 24th at City Hall and was called to order at 9:03 AM by Commissioner Mary Flicek as chair.

Roll found all members present except or Melody Gibson

Changes/Additions to the Agenda-Open

Commissioners Mann and Walters moved to approve the minutes of May 24 2010. Adopted unanimously.

Design Review-Molly
No applications

Old Business:

A)

Richard Fuller's Window

- Molly described the options for the City to enforce the requirements of the project as originally approved by the commission as the City Attorney had explained to her, including criminal sanction or civil suit.
- City Attorney Peter Ekstrand attended the meeting.
- Commission directed staff to write a letter (motion by Linda, second by Monica) stating disappointment that the project did not meet the conditions compliance rather than move toward litigation.
- Mary Flicek will assist Molly in writing the letter.

B)

Sign Enforcement letters

- Molly informed the commission that letters were sent to the businesses that had been identified as having signs where no permit was on file.
- The city Council did agree to waive the sign permit fee and each letter included a note that fee would be waived for 90 days.
- Letters were sent on May 21st.

C)

Anderson House for sale sign

- The Commission reviewed the most recent communication from Chris Christopherson of First State Bank.
- The option of the Bank applying for a variance for sign size was discussed. The commission asked staff to find out the following from the City Attorney: Can we place a time limit on a sign variance? If we issue a variance for this sign, does the "run with the property"? Could the next owner place a permanent sign for this at this location?

- Staff was direct to contact Mr. Christopherson notifying him that the decision on the sign (approved with conditions by the HPC on March 29th still stands and that he does have an opportunity to request a variance.

D)

Re-use Study for the Anderson House (with the use of CLG & Legacy Grants funding)

- Staff requested that a member of the HPC sit on the committee to review all proposals for the reuse study.
- Victoria Moore Volunteered to do so.

E)

Walking Tour project update (Molly)

- Molly updated the commission on the progress of the walking tour. All four routes have been created and the subcommittee (Molly, Linda, & Mary) are working out design issues.
- Molly asked from names of printers in the area anyone had used.

F)

Other projects undates-None

New Business

"local list- potential new historic districts

A. House numbering info

Molly showed the group a sample of how research on individual sites and buildings are being compiled to create our "local list" which is a survey that can be use to identify new historic districts in town. A file containing house numbering residents and businesses who were at each address in 1960 was shared with the group. This will be added to the historic files.