

WABASHA PORT AUTHORITY AND DEVELOPMENT AGENCY

City of Wabasha

Minutes of the April 13, 2010, meeting:

BOARD MEMBERS:	Jon Lineweaver	
	Steve Scott	President
	Atty. Mark Jarstad	Treasurer
	Mayor John Meisch	
	Marty Wilson	Vice-President
	Don Jacoby	
	Charles Bricher	
STAFF:	David Schmidt	City Administrator
	Susan Schamaun	City Clerk

The meeting of the Wabasha Port Authority and Development Agency was held on Tuesday, April 13, 2010, at the City Hall and was called to order by President, Steve Scott at 4:02 pm.

Roll call found Charles Bricher, Marty Wilson, Steve Scott and Mayor John Meisch present. Don Jacoby and Jon Lineweaver were present via teleconferencing. Attorney Mark Jarstad arrived at 4:33 pm.

The March 9, 2010, regular meeting minutes were discussed. Jon Lineweaver made an amendment to the last page. **Mayor Meisch and Marty Wilson moved to approve the amended minutes of the March 9, 2010 minutes. The motion was adopted unanimously.**

Marty Wilson and Charles Bricher moved to receive and file the March 31, 2010, Treasurer's Report. The motion was adopted unanimously.

The following bills were brought forward:

- Vision Design Group - \$2,596.00 – 3rd and final payment on the City's Website
- National Eagle Center - \$20,172.25 – USDA Grant Reimbursement

After discussion, **Marty Wilson and Mayor Meisch moved to pay the bills as presented. The motion was adopted unanimously.**

David Schmidt reported he will send the new City website link to all Port Authority members so they can see the progress.

Grand Eagles Hotel Update was brought forward. David Schmidt reported he spoke with Mr. Blaine Marcou and he stated their architect is still working on the project. He stated funds will be in the bank by the May 1st deadline.

The National Eagle Center update and the PR-12 bids were brought forward. Charles Bricher stated three bids were received for PR-12. Two bids were received for the frame and one bid was received for the whole project. He stated after reviewing the bids and after speaking with Attorney Mark Jarstad, he recommends rejecting all bids and re-bid separately for the piping and framing. **After discussion, Mayor Meisch and Charlie Bricher moved to reject option 3 bid for the entire project from Plumber's Services and obtain quotes for piping and accept option 2 bid for frame and welding from Baker's Welding contingent on legal requirements whereby all bids may be rejected and direct the National Eagle Center through Charles Bricher and David Schmidt to acquire the buffer tanks and anti-freeze. The motion was adopted unanimously.**

Charlie Bricher reported the Soar With the Eagles month had 14,000 visitors come through the National Eagle Center. The Gift Store exceeded their expectations. Charles Bricher wondered how to get local businesses to capitalize on the Soar With Eagles month. David Schmidt suggested forming a subcommittee to meet quarterly between the National Eagle Center and local businesses and communicating current events and upcoming events and how all entities can participate and benefit. He felt the National Eagle Center should take a lead role in this endeavor. Steve Scott recommended contacting the executive committee of the Governance Board in reference to setting this up.

At 4:33, Attorney Mark Jarstad joined the meeting.

David Schmidt reported the City was awarded a Minnesota Historical and Cultural Heritage Grant through the Minnesota Historical Society in the amount of \$7,000 for a re-use study for the Anderson House and a 2010 Certified Local Government Grant in the amount of \$7,000. He further stated no City money is needed to for matching purposes. The re-use study will evaluate all the uses for that building.

Attorney Mark Jarstad was updated on the PR-12 bids and the motion that was passed. **It was his opinion all bids should be rejected for all options and the Port Authority should go out for quotes.**

Round Table Discussion

Don Jacoby stated he would like to place the Legacy Program on the next agenda.

Steve Scott stated he felt the Port Authority should look at the priorities that were set at the 2009 workshop with Toni Smith.

The meeting unanimously adjourned at 4:52 p.m.

Respectively Submitted: _____
Susan Schamaun, City Clerk

Date Approved: _____