

Wabasha Ambulance Commission Monthly Meeting Wednesday February 8th, 2012 Ambulance Garage 7pm

Members Present: John Friedmeyer, Barb Tentis, Mike Wallerich, Pat Carrels, and Mark Jarstad

Members Absent: Dr. Robert Taylor

Others Present: Ryan T. Marking, Ambulance Director

Meeting called to order at 19:00 by Mike Wallerich

Director Marking indicated that he had 3 additions to the agenda they were as follows; Quote to purchase old monitors, Volunteers for regulations committee, and EMT class agreement.

MINUTES FROM THE LAST MEETING WERE PRESENTED. MOTION BY JARSTAD SECONDED BY CARRELS TO APPROVE THE MINUTES FROM THE LAST MEETING AS PRESENTED. ALL AYES.

VACANT AMBULANCE COMMISSION SEAT UPDATE

Director Marking stated that the Mayor appointed Pat Carrels to the Ambulance Commission and it was approved at the city council meeting last night.

NEW AMBULANCE UPDATE

Director Marking informed the commission that the new ambulances have been pushed back again. Now based on the most recent information from the manufacturer and since the chassis have now been delivered they are now estimating that the modules will be done in the next week and half to two weeks. This now gives us a completion date of March 20th. Director Marking stated based on the information he was given from the Sales Rep that we should be able to have them placed into service in the 1st week in April.

NEW MONITOR UPDATE

Director Marking stated that he has received the loaner monitor from the vendor and gave a brief demonstration of the monitor. Director Marking stated that the vendor had a 2nd loaner that he would be getting down to us ASAP. Director Marking stated that the vendor told him that Wabasha Ambulance Service could keep both the loaner monitors until our monitors arrived because of the delay.

QUOTE TO PURCHASE OLD MONITORS

Director Marking stated that the Zoll vendor had asked him what the service planned to do with our old monitors. Director Marking advised him that he did not know and the rep asked him if he wanted him to get a quote on a 3rd party buying them. Director Marking agreed just to see what they were worth. He stated he received the enclosed quote from Dixie Medical for \$1,000 a piece for a total of \$3,000. Director Marking stated that since 2 of the 3 old monitors were not operational at all and during the bidding process for the new monitors he had inquired to how much it would cost to refurbish them he thought this was a fair price. Director Marking stated that it was going to cost approx. \$15,000 to make them operational again.

MOTION BY TENTIS SECONDED BY WALLERICH TO SELL THE 3 OLD MONITORS TO DIXIE MEDICAL FOR \$3,000. ALL AYES.

MUTUAL AID REQUEST FROM PEPIN AMBULANCE

Director Marking stated that he had a brief conversation with the Alma Ambulance Director in reference to the Mutual Aid Request and she indicated that they were having a problem and would be open to a Mutual Aid Agreement. Director Marking stated that the way he understood it was that she was open to letting Wabasha Ambulance Service cover the City of Nelson on a regular basis. But Director Marking stated that since their conversation was very brief he did not get clarification on that matter. Discussion ensued about what the crew's feelings were about this change and how many more calls would it generate for the city. Director Marking stated that he didn't have any numbers but he felt it would only bring an extra 30-40 calls a year to the city. Director Marking stated that the Alma Ambulance Director was going to make some phone calls and get back to him but at the time of the meeting she had not called him back.

AMBULANCE COLLECTIONS

Director Marking stated that after further conversation with the City Administrator they have decided not to go the collections route at this time. Jarstad gave more insight to the Revenue Recapture in which Director Marking said would be the City's second option. Director Marking stated that he was going to try to contact those eligible for collections and try to set up a payment plan similar to what the city does with the utility bills. Director Marking stated as long as they were making some payment towards their bill it would not go to Revenue Recapture. Director Marking stated that he would report back on the progress next month.

HOSPITAL IV AGREEMENT

Director Marking stated that he had received the copy of the agreement from St. Elizabeth's and he had enclosed it in the packet. Director Marking stated that he had forwarded the agreement onto the City Administrator and City Attorney for review. Director Marking stated that if the agreement is ok'd that it will be a great benefit to the crew members and the members of the community.

EMT CLASS AGREEMENT

Director Marking brought forward an agreement he typed up for prospective crew members that want to join the service but do not have their EMT license yet. Director Marking stated that this would be signed by the student prior to class so in the event that they leave service prior to fulfilling the time commitment or if they do not pass the class that the city is not out the money they invested. Discussion ensued about the agreement. Jarstad stated he liked the agreement but thought it should be a little more defined. Director Marking stated that he would refine the agreement and bring it back to the commission at a later date.

800MHZ/PAGER UPDATE/NEEDS

Director Marking stated that the 800Mhz is coming along. He stated that he had received the mobile 800Mhz radio's that will be installed in the ambulances. However, he said that he would not have them installed until the new ones arrived because of the cost and length of time before the new ones arrive. Director Marking stated that there will be classing coming up that is mandatory for all crew members to complete before the switch over. Also, Director Marking present a list of the current pagers. Director Marking stated that he has 7 pagers that he has an original purchase invoice for but he has no record of where they might be. He stated they were purchased in 2006 and that there was no record of any of the pagers prior to him getting here. The question was asked if Whitewater Wireless might have a record of them. It was also suggested that Director Marking check with the fire department to make sure they did not have any. Director Marking stated that he would check into both and report back. Director Marking also stated that he has 5 pagers getting repaired at this time but that because of the FCC narrow band requirement that is taking place at the end of the year he will have just enough pagers to cover the current crew and have one extra. Director Marking asked for the commission to recommend the purchase of 2 new Minitor V pagers which will be FCC narrowband compliant for spares in the event that new people are hired or he has to send one in to get repaired. Director Marking stated that going off the quote from the pagers he ordered under a grant when he was first hired the cost is \$485 per pagers.

MOTION BY FRIEDMEYER SECONDED BY WALLERICH TO PURCHASE 2 NEW MINITOR V PAGERS FROM WHITEWATER WIRELESS FOR \$970. ALL AYES.

STORAGE SPACE NEEDS/PLANS

Director Marking stated that there is an urgent for more storage space at the ambulance garage. He stated that this was brought to the forefront earlier this week when he was teaching a CPR class and needed to fix one of the mannequins and since all the CPR mannequins are kept in the bathroom he went in there to retrieve the supplies and some of them fell into the toilet. Director Marking stated that he believes that garage is adequate for the time being but would like to add some additional storage cabinet in the garage. Director Marking stated he had received one quote from Jeff Roemer for the purposed cabinets. Discussion ensued about the cabinets. Wallerich stated that there was another cabinet maker out in the industrial court. Director Marking stated that he would go out and talk to him and also try to get one more quote for the cabinets before proceeding.

JANUARY CALLS FOR SERVICE

Director Marking gave an update on the January calls for service and that we were 1 call behind where we were in 2011. He also stated that he has not heard back yet from the billing company about the collections for January. He will report this at the next meeting.

VOLUNTEERS FOR REGULATIONS COMMITTEE

Director Marking asked for one or two volunteers to be on a committee that is trying to re-write the Wabasha Ambulance Service Regulations. Director Marking stated that they look like they were typed on a typewriter and give no real path for call time or discipline. Jarstad and Tentis stated that they are the original regulations typed up back in the early 90's. Director Marking stated that the committee will consist of 3 crew members, 1 or 2 commission members, and himself. Director Marking stated that Friedmeyer has volunteered to sit on the committee as a crew member. Wallerich and Tentis stated that they would sit on the committee.

MOTION TO ADJOURN THE MEETING MADE BY TENTIS SECONDED BY FRIEDMEYER. ALL AYES. MEETING ADJOURNED AT 20:06

Ryan T. Marking, Ambulance Director