

Commissioners:  
 President: Steve Nelson  
 Shoen, Wallerich, Nelson, Schmidt, Hanson  
 Staff Present: Dave Vosen, Utilities Superintendent  
 Susan Schamaun, City Clerk

Date: February 22, 2010

**PROCEEDINGS OF THE UTILITIES COMMISSION**

The regular monthly meeting of the Utilities Commission of the City of Wabasha was held on Tuesday, February 22, 2011, and was called to order by Commissioner Wallerich at 4:03 pm.

Roll call found all Commissioners present.

Mr. Bill Anderson, Yaggy Colby & Assoc., was present.

**Commissioners Hanson and Wallerich moved to approve the minutes of January 25, 2011 meeting as submitted. Adopted unanimously.**

**Commissioners Wallerich and Hanson moved to approve the following regular and prepaid bills as submitted. Adopted Unanimously.**

**Water Dept:**

CITY OF RED WING	TESTING	\$54.00
DAVID VOSEN	UNIFORMS	\$109.98
DICK'S AUTO PARTS	EQUIP. MAINT.	\$56.59
FERGUSON WATERWORKS	EQUIP. MAINT.	\$180.57
GOPHER STATE ONE-CALL	LOCATE CALLS	\$8.80
GOPHER STATE ONE-CALL	ANNUAL ASSESSMENT	\$100.00
HAWKIN'S INC.	CHEMICALS	\$5.00
HILL'S HARDWARE HANK	EQUIP. MAINT.	\$27.97
MARATHON PETROLEUM CO.	GAS	\$351.51
MINNESOTA PIPE & EQUIPMENT	EQUIP. MAINT.	\$104.77
VISA	OFFICE SUPPLIES	\$66.88
	<b>TOTAL</b>	<b>\$1,066.07</b>

**Sewer Dept:**

CITY OF RED WING	TESTING	\$516.00
CONTINENTAL RESEARCH CORP.	CHEMICALS	\$1,066.11
FEILS OIL COMPANY	FUEL	\$1,769.01
FLEXIBLE PIPE TOOL	EQUIPMENT	\$34.21
HBC	PHONE	\$72.42
INFRATECH	DIGITAL V-CAM	\$7,398.27
MARATHON PETROLEUM CO.	GAS	\$69.72
PASSE ELECTRIC	EQUIP. MAINT.	\$114.50
PASSE ELECTRIC	EQUIP. MAINT. (READS)	\$50.00
PETERSON IMPLEMENT	EQUIP. MAINT. (CREDIT)	-\$240.09
PETERSON IMPLEMENT	EQUIP. MAINT.	\$3,317.95
YAGGY COLBY ASSOCIATES	ENG. SERVICES	\$507.00
	<b>TOTAL</b>	<b>\$16,157.99</b>

**Sewer Adjustment: 124 Second St. E. – Ms. Amy Gaedtke – Broken Water Line:**

Ms. Amy Gaedtke submitted a letter asking for a sewer adjustment due to a broken water line. She further stated the water did not run through the sewer system and Mr. Dennis Cullip fixed the broken water line on February 3, 2011. Staff provided history which showed the typical usage for this building runs between 2,000 and 3,000 gallons.

**After discussion, Commissioners Wallerich and Hanson moved to adjust the sewer portion of the water/sewer**

**bill at the \$4.80 rate for the leak for 124 Second Street East as requested by Ms. Amy Gaedtke. Adopted unanimously.**

**2011 Street Improvement Project – Water Mains/Services Replacement:**

Dave informed Commissioners that Council is looking for a recommendation for water main and services replacement on streets that are included in the 2011 Street Project so City Engineer, Bill Anderson, can put into the design and plans and specs.

Commissioner Schmidt stated he did Wodele's house on Broadway and there was a galvanized water service going into that property so that means that area has very old services. He also said that usually means there is a lead connection to the main and also on all the joints so they need to be replaced.

**After discussion, Commissioners Schoen and Schmidt moved to recommend replacement of water main/service replacement as well as sewer infrastructure as needed for the 2011 Street Project. Adopted unanimously.**

**Coffee Mill Standpipe Interior Recoating – Proposal for Professional Services – Mr. Bill Anderson:**

Steve Nelson explained this project was approved in 2010 but was put off due to it getting late in the fall and the use of epoxy paint. Steve stated the Coffee Mill Standpipe would have to be drained. Commissioner Schmidt was not a board member in 2010 and asked for an update on why this project needs to be done. City Engineer, Bill Anderson, stated the original coating is gone and it is down to the bare steel. It was recoated once and that has flaked off due to ice buildup etc. Bill stated it will be drained and sandblasted down to bare metal and then a primer will be put on and then finally an epoxy coating will be applied that is approved for water.

Discussion was held on how to keep ice from forming inside the standpipe and the different options to prevent this. Bill Anderson explained that by installing a circulation pump to keep water circulating would help with this and electricity is available in that location.

**After discussion, Commissioners Nelson and Schoen moved to approve Yaggy and Colby Associates to prepare plans and specs and authorize getting bids with option including installing a recirculation pump. Adopted unanimously.**

**Push Camera – Fee for Contractors:**

Dave Vosen asked if his department could use the newly purchased push camera to go out and camera sewers for contractors and private citizens for a fee. He further stated his department would do the work and wondered if the Commission was in favor of this and if so, he would call around and see what others charge for this type of service. The Commissioners were in favor of this and directed Dave Vosen to look into it.

**Water/Sewer Ordinance Amendments:**

Dave Vosen stated the Water and Sewer Ordinances needs to be updated. It was determined the current ordinances would be e-mailed to all commissioners for review. All Commissioners were asked to review all Ordinances as well as Addition 5A Creating A Utilities Commission and Addition 5B Manage and Operation of the Sewage Disposal Plant, Providing for the Appointment of a Superintendent, Fixing his/her Powers and Duties, and Prescribing the Rules and Rates for the Owners or Occupants of Property Now Connected or Hereafter Connecting with the Sewer System. After final copies are developed by the Utilities Commission, they will be forwarded to City Attorney Peter Ekstrand for review before going to Council for final approval. This issue will be put on the next meeting agenda.

**Other Business:**

Commissioner Schoen requested all meeting packets be e-mailed to Commissioners to save on postage. It was determined packets would be e-mailed out and extra agendas and two extra copies would be available at the meeting. Commissioner Schmidt stated he would like a copy of the packet at the meeting.

Commissioner Nelson asked if a notice should be published warning residents not to pump water from their basements into the sewer system. Dave Vosen stated a notice will go into the paper about putting plugs in their basement drains when the river gets close to the 12' range.

Discussion was held on doing flow testing at various locations in the City.

**Having no other business, Commissioners Wallerich and Schoen moved to adjourn at 4:50 pm.**

Respectfully Submitted: \_\_\_\_\_  
Susan Schamaun, City Clerk