

**WABASHA PORT AUTHORITY AND DEVELOPMENT AGENCY**  
**City of Wabasha**

Minutes of the November 8, 2011, meeting:

BOARD MEMBERS:	Jon Lineweaver	
	Marty Wilson	President
	Atty. Mark Jarstad	Treasurer
	Mayor Rollin Hall	
	Vicki Moore	
	Don Jacoby	
	Charles Bricher	Vice-President
STAFF:	David Schmidt	City Administrator
	Susan Schamaun	City Clerk
	Molly Patterson-Lundgren	City Planner

The Regular Meeting of the Wabasha Port Authority and Development Agency was held on Tuesday, November 8, 2011, at City Hall and was called to order by Marty Wilson at 4:00 pm.

Roll call found all board members present with Jon Lineweaver present via teleconference.

Ms. Cate Bell, K&C Fisheries, was present.

**APPROVAL OF MINUTES:**

**Don Jacoby and Attorney Mark Jarstad moved to approve the October 11, 2011, minutes. Adopted unanimously.**

**TREASURERS REPORT:**

**Mayor Hall and Charles Bricher moved to receive and file the October 31, 2011, Treasurer's Report. Adopted unanimously.**

**PAYMENT OF BILLS:** None

**5.1 –COFFEE MILL GOLF CLUB PRESENTATION - CANCELLED:**

**5.2 K&C FISHERIES UPDATE:**

David Schmidt reported he spoke with Mr. Deike and the draft contract is done. The terms are set in the contract but there isn't a closing date yet. He stated they spoke with the State and everything has been ok'd. As soon as the contract is signed by the Port Authority, Ms. Cate Bell and Mr. Keith Bell, the contract will be sent to the State and then the first drawdown can be made because the building has been bought.

**Attorney Mark Jarstad and Don Jacoby moved to authorize the Port Authority President and Secretary to sign on behalf of the City the revised Contract prepared by Mr. Deike in relationship to K&C Fisheries Property. Adopted unanimously.**

Ms. Cate Bell gave an update on the progress of their building. They anticipate being up and running around January 1, 2012.

### **5.3 ANDERSON HOUSE UPDATE:**

David Schmidt stated he spoke with Mr. Chuck Paton who stated the bank gave them very clear directions for what they needed to do to bridge the gap and Rebound has met those terms and it is a decision point for the bank.

### **5.4 BUSINESS VISITS:**

Vicki Moore reported they met with Mr. Jeff Wallerich of Dick's Auto Parts and this has been a family business for 21 years. Mr. Wallerich stated he increased his inventory and that has been beneficial. She stated he has a lot of wholesale accounts with providing parts to other businesses. She reported there was a steady stream of customers while they were on the visit. Also, Mr. Wallerich stated his best years have been the past two years since increasing inventory.

Vicki, Marty and Mayor Hall reported they met Mr. Mike Alexander of Alex's Car Care Center. He reported he has been busy and hasn't hired an employee yet due to unemployment tax and workman's comp. He has 20 years of police experience. He reported there is no place to put snow and the City hauls away from the downtown but won't haul the snow for his business. He reported he is a member of the Chamber.

### **5.5 COMMUNITY FOUNDATION:**

David Schmidt stated he would like to invite Ms. Nelson of the Southern MN Initiative Foundation to a meeting. Ms. Nelson suggested inviting other organizations like RJAC, Common Closet, Combined Drive, etc. to the meeting.

It was unanimously agreed to invite Ms. Nelson to the December 13<sup>th</sup> meeting as well as many organizations as discussed.

### **5.6 WABASHA BRANDING:**

Vicki reported she attending the CVB meeting today and they reported they would like to come to a Port Authority meeting in December or January to give a full report of how things went for Papa's Barn during Septoberfest. They did report they would probably use the net profits from this year to seed next year's event.

She also reported there was discussion about the relationship between the Port Authority and the CVB and how eager they are to have a cordial relationship between the two groups and how much they value having people from the City at their meetings.

David Schmidt stated he would like to invite somebody from Stockholm to talk about what they do over there for tourism and communication between their businesses. It was felt January-February may be the time to do that.

### **6.1 ARMORY UPDATE:**

David Schmidt reported there is a division from Rochester coming once a month to utilize the armory so acquiring this building is not an option. He also stated he and Mayor Hall have discussed keeping the committee active on this subject so next time, the City would be better prepared.

Mayor Hall stated he and David were at a meeting in Rochester where they discussed local government redesign. He stated he feels Wabasha's industry is small business and that is a point of focus.

Marty Wilson reported from Explore Minnesota they listed the following travel expenditures by season in Minnesota based off of sales tax receipts by region:

- 37% spent June through August
- 24% spent December through March
- 25% spent September through November
- 14% spent April through May

Don Jacoby and Attorney Mark Jarstad moved to adjourn at 5:13 p.m. Adopted unanimously.

Respectfully Submitted:

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Susan Schamaun, City Clerk

Date Approved:

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