

Commissioners:  
 President: Mike Wallerich  
 Gosse, Wallerich, Nelson, Sill, Hanson  
 Staff Present: Dave Vosen, Utilities Superintendent  
 Susan Schamaun, City Clerk

Date: November 30, 2010

**PROCEEDINGS OF THE UTILITIES COMMISSION**

The regular monthly meeting of the Utilities Commission of the City of Wabasha was held on Tuesday, November 30, 2010, and was called to order by Commissioner Wallerich at 4:01 pm.

Roll call found commissioners Wallerich, Gosse, Hanson, Sill and Nelson present.

Mayor elect Rollin Hall was present.

**Commissioners Gosse and Hanson moved to approve the minutes of October 26, 2010 meeting as submitted. Adopted unanimously.**

**Commissioners Wallerich and Sill moved to approve the following regular bills as submitted. Adopted Unanimously.**

**Water Dept:**

APPEL'S SERVICE INC.	VEHICLE MAINT.	\$461.49
BANYON DATA SYSTEMS	PAYROLL SOFTWARE SUPPORT	\$86.74
BUSCH AUTO CENTER	VEHICLE MAINT.	\$67.36
CITY OF RED WING	TESTING	\$54.00
DICK'S AUTO PARTS	EQUIP. MAINT.	\$232.53
GOPHER STATE ONE CALL	LOCATE CALLS	\$64.10
HAWKIN'S, INC.	CHEMICALS	\$5.00
HILL'S HARDWARE HANK	SUPPLIES	\$61.16
MARATHON PETROLEUM CO.	GAS	\$215.75
SCHEEL'S SUPER VALU	SUPPLIES	\$38.84
SUSAN SCHAMAUN- PETTY CASH	SUPPLIES/POSTAGE	\$9.88
USA BLUE BOOK	CHEMICALS	50.00
XCEL ENERGY	WATER TOWER	\$17.21
	<b>TOTAL</b>	<b>\$1,364.06</b>

**Sewer Dept:**

BANYON DATA SYSTEMS, INC.	PAYROLL SOFTWARE SUPPORT	\$173.46
CITY OF RED WING	TESTING	\$620.00
DICK'S AUTO PARTS	EQUIP. MAINT/SUPPLIES	\$10.47
GENERAL REPAIR SERVICE	BLOWER	\$6,936.83
HBC	ALARM	\$37.39
HBC	UT – PHONE	\$73.19
HILL'S HARDWARE HANK	SUPPLIES	\$95.56
MARATHON PETROLEUM CO.	GAS	\$236.89
PASSE ELECTRIC	EQUIP. MAINT.	\$90.00
PASSE ELECTRIC	GENERATOR REPAIR	\$1,743.13
PASSE ELECTRIC	INSTALL 2 VFD	\$8,841.00
PASSE ELECTRIC	EQUIP. MAINT.	\$30.00
PASSE ELECTRIC	9 <sup>TH</sup> ST. LIFT STATION	\$2,538.00
USA BLUE BOOK	CHEMICALS	\$124.89
WABASHA CLINIC	MED. FEES	\$33.00
XCEL ENERGY	9 <sup>TH</sup> ST. LIFT STATION	\$92.55
XCEL ENERGY	DUGAN LIFT STATION	\$19.35
XCEL ENERGY	10 <sup>TH</sup> STREET LIFT STATION	\$15.74
XCEL ENERGY	HIAWATHA LIFT STATION	\$202.09
XCEL ENERGY	WWTP	\$3,395.18

XCEL ENERGY	LAWRENCE BLVD. LIFT STATION	\$465.94
YAGGY COLBY ASSOC.	ENGINEERING FEES-MANHOL REHAB	\$2,176.50
	TOTAL	\$27,987.57

**Board Appointments:**

Commissioners Gosse and Sill discussed renewing their terms for another three years. **After discussion, Commissioners Wallerich and Nelson moved to recommend Council renew Commissioners Gosse and Sill for another 3-year term. Adopted by the following vote:**

**Ayes: Wallerich, Nelson, Hanson, Gosse**

**Nays: None**

**Abstain: Sill**

**Hartert's Excavation Bill – 718 Rustic Lane – Jim & Donna Schade:**

David Vosen stated Jim & Donna Schade have gotten their portion of the blacktopping bill but have not gotten their excavation bill for backhoe and labor to repair leak and he recommends billing them for 2/3's of that bill the same as was done for the blacktopping bill. **After discussion, Commissioners Sill and Gosse moved to send bill Jim & Donna Schade 2/3's of the excavation bill from Hartert's Septic Service for backhoe and labor to repair leak from Invoice #191. Adopted unanimously.**

**Push Camera Quotes:**

David Vosen stated after discussing having services fixed at the last meeting, he received quotes from Infratech and Flexible Pipe Tool Company. He stated he also had prices from catalogs from other companies but they were all priced higher. With dealing with services, there is no way of knowing which ones are leaking and which ones are not. A push camera would be beneficial as the City would be able to locate exactly which lines need to be repaired and also be able to eliminate the ones that have perfectly good services which would save on time and cost.

**Commissioners Sill and Gosse moved to approve the Infratech Push Camera Quote contingent upon David Vosen getting all the charges including freight and also looking into the warranty and bring back to the next meeting. Adopted unanimously.**

**Water/Sewer Ordinances:**

David Vosen stated he will review the Water and Sewer Ordinances and also review sample ordinances from Rural Water Association and then develop amended ordinances and have City Attorney Peter Ekstrand review the amendments and then bring back to the Utilities Commission.

**Budget Discussion:**

The City's budget was discussed in reference to the City making cuts and having budget meetings.

Mayor elect Rollin Hall thanked commissioners for their time and effort in serving on the Utilities Commission.

**Other Business:**

David Vosen stated he is looking at getting on the MN Public Facilities Authority list for low interest loans and Mr. Bill Anderson is looking into it.

The next regular meeting is scheduled for Tuesday, December 28, 2010.

**Having no other business, Commissioners Gosse and Wallerich moved to adjourn at 4:37 pm. Adopted Unanimously.**

Respectfully Submitted: \_\_\_\_\_  
Susan Schamaun, City Clerk