

STREET COMMISSION

CITY OF WABASHA

Minutes of the October 26, 2010, Meeting:

BOARD MEMBERS:	Jim Abbott	Charles Bricher
	Gary Wodele	Jerry Jones
	Brad Thimmesch	
STAFF:	Tony Johnson – Street Superintendent	
	Sue Schamaun	

The Regular Meeting of the Street Commission was held on Tuesday, October 26, 2010, at 3:00 pm at the City Hall and was called to order by Commissioner Bricher at 3:00 p.m.

Roll call found all Commissioners present except Commissioner Jones.

Commissioners Wodele and Bricher moved to approve the August 31, 2010, minutes. Adopted unanimously.

Sign Request (behind old courthouse-Market Street):

Tony reported the County as if they could put up a “Reserved Parking for Deliveries” sign behind the old courthouse on Market Street. Tony stated he did not see a problem with the request and he would recommend approving their request. After discussion, Commissioners Wodele and Abbott moved to approve the County’s sign request for a “Reserved Parking for Deliveries” behind the old courthouse on Market Street. Adopted unanimously.

Barricade Rental Fees Adoption:

Tony reported after the recent floods in Zumbro Falls and Hammond, the County had borrowed the City’s barricades with lights. He stated there is nothing on the City’s equipment rental fees for barricades so he found some prices on the internet from companies that rent barricades. The City has Type I & II with flashing lights which lists out at approximately \$.50 per day. There was also pricing for some cones and Type III barricades. Tony explained the State will reimburse the County so he needs to have adequate pricing in place on the City’s Schedule of Fees in order to charge the County for the rentals. He also stated he wanted to remove the Motor Grader from the Fee Schedule and add the Bobcat with attachments.

Commissioners Abbott and Wodele moved to amend the Schedule of Fees for the City Owned Equipment as follows: Adopted by the following vote:

Ayes: Wodele, Abbott, Bricher

Nays: None

Abstain: Thimmesch

Schedule of Fees for City Owned Equipment
City of Wabasha

Equipment	2010 FEES
Single-Axle Dump 6-yard Hauling Rate	\$ 69.00
Single-Axle Dump 6 -yard Plowing Rate	\$ 82.00
Tandem Axle Dump 10 yard - Hauling Rate	\$ 75.00
Tandem Axle Dump 10 yard - Plowing Rate	\$ 95.00
1-Ton Truck	\$ 60.00
1-Ton Plow	\$ 70.00
Loader w/ attachments	\$ 90.00
Loader with Snow Blower	\$ 125.00
Self-Propelled Roller	\$ 53.00
Sweeper	\$ 140.00
Tractor Mower – Small	\$ 53.00
Tractor Mower – Large	\$ 69.00
1/2 Ton Pick-Up	\$ 47.00
3/4 Ton Pick-Up	\$ 53.00
Air Compressor 185 cfm	\$ 69.00
Tractor 6405 w/attachments	\$ 82.00
Water Tanker Truck	\$ 61.00
773 Bob Cat Skid Steer	\$ 75.00
773 Bob Cat with Backhoe	\$ 95.00
Large Tractor with Broom	\$ 82.00

All Rates Include Labor @ \$32.50

Administrative Fee 10%

Daily rate

Barricades

Type I/II Without Light	\$ 0.45
Type I/II With Flashing Light	\$ 0.50
Type III With 1 Flashing Sundowner Light	\$ 3.05

Cones

28" Traffic Cone with 4" & 6" Reflective Bands	\$ 0.45
Plastic Barrel With Weighted Base	\$ 0.50

Signs

30" Reflective Signs	\$ 0.65
48" Reflective Signs	\$ 1.55
48" Sign Stand (Tripod)	\$ 0.55

Meeting Decorum Policy:

Tony informed Commissioners that the City Council adopted the following Meeting Decorum Policy at their September 7, 2010 meeting and all City boards are to follow the policy to ensure a respectful environment:

City of Wabasha

Meeting Decorum Policy

For all Public Meetings

The purpose of the Meeting Decorum rules is to ensure respectful public discourse for all parties in a safe environment. The City of Wabasha encourages the public to participate in all public meetings in an appropriate manner.

The following actions are not acceptable in a public meeting setting:

- Each member of the Public Body shall cooperate with the Chair in preserving order and decorum, and no member shall, by conversation or otherwise, delay or interrupt the proceedings of the Public Body, nor disturb any member while speaking, or fail to abide by the orders of the Chair, except as specifically permitted by these Rules of Meeting Decorum.
- It is not acceptable for person or persons to make offensive, insulting, threatening, insolent, slanderous or obscene remarks.
- It is not acceptable for person or persons to address the Public Body in a boisterous manner or to make threats of any kind against any person or against public order and security.
- It is not acceptable for person or persons to display signs or placards, applaud participants in debate or engage in conversation or other behavior which may disrupt the proceedings of public meeting.
- It is not acceptable for person or persons to use a cellular telephone in either the public meeting space while meetings are in progress, and cellular telephones shall not be permitted in the public meeting space during meetings unless turned off.
- It is not acceptable for person or persons, to address the Public Body, except by invitation of the Chair or Members.

Enforcement of decorum:

The enforcement of the meeting decorum is the responsibility of the Chairperson and all members of the public body. If an issue arises, the following steps shall be undertaken to address the offending behavior.

- The Chairperson and or Member shall first ask the offending person or persons to stop the unacceptable behavior through the issuance of a verbal warning.
- The Chairperson and or Member shall ask that the meeting be recessed to address the offending person or persons in the following manner.
 - The Chief of Police or his or her designee shall be ex officio Sergeant at Arms of the Board. He/she shall carry out all orders and instructions given him/her by the

presiding officer for the purpose of maintaining order and decorum in the Board Room. Upon instructions of the presiding officer, it shall be the duty of any police officer to eject any such person from the Board Room or place him/her under arrest, or both.

- The Chairperson and or Member may restrict public access to the offending person or persons at this or other meetings before the Public Body, unless permission to gain access is granted by the majority vote of the official members present. The offending person or persons may address the Public Body in writing if necessary to conduct public business.

Mutual Aid - MN Warn Policy:

Tony stated Utilities Superintendent Dave Vosen gave him information pertaining to MN Warn which deals with mutual aid during emergencies. Tony stated he wanted to find out additional information on damage to City equipment if borrowed to other communities during emergencies. It was stated Dave Vosen was getting additional information on insurance issues. After discussion, Commissioners directed Tony to check with Attorney Ekstrand on this agreement as well as check into how many other cities are doing this.

Other Business:

Storm Sewer – Angelique/Commerce: Followed the City Engineer’s recommendation and dug up and fixed by hand and it turned out as expected.

Prospect Avenue Repair – Completed. Curb was done as best as could be done.

Sealcoating – Completed. Pricing came out as predicted.

Lawrence Boulevard Sign Removal – Completed per Council direction.

Storm clean up – Attorney Ekstrand informed Tony the City’s ordinance does not deal with who is responsible for trimming and/or removal of trees in the boulevard (the area between the finished street and the property line). Commissioner Wodele recommended finding out what other neighboring cities do for storm clean up and bring back information to the next meeting.

Snow Hauling RFP – Tony gave the snow hauling RFP requirements to Commissioners and asked for comments. He stated they would go out for the 2010-2011 season.

Tony informed Commissioners that he took pictures of any high water damage for FEMA and per FEMA’s instruction, he has documented time and anything that has been fixed. A FEMA agent will come and go around the City at a later date.

The meeting unanimously adjourned at 3:33 pm.

Susan Schamaun, City Clerk