

Commissioners:

Steve Nelson, President

Mike Wallerich, Larry Hanson, Steve Schmidt, Lynn Schoen

Staff Present:

Dave Vosen, Utilities Superintendent

Susan Schamaun, City Clerk

Proceedings of the Utilities Commission

The regular monthly meeting of the Utilities Commission of the City of Wabasha was held on Tuesday, October 25, 2011 and was called to order by Commissioner Nelson at 4:02 p.m.

Roll call found all Commissioners present.

Commissioners Schoen and Hanson moved to approve the minutes of September 27, 2011 meeting. Adopted unanimously.

Commissioners Nelson and Wallerich moved to approve the prepaid bills and regular bills as submitted. Adopted unanimously.

Water Dept:

BANYON DATA SYSTEMS, INC.	COMPUTER PROGRAM SUPPORT	\$390.30
BANYON DATA SYSTEMS, INC.	COMPUTER PROGRAM SUPPORT-PAYROLL	\$97.58
DAVY LABORATORIES	CHEMICALS	\$229.92
FASTENAL COMPANY	EQUIPMENT	\$254.43
GOPHER STATE ONE CALL	LOCATE CALLS	\$52.30
HAWKINS, INC.	CHEMICALS	\$1,897.28
MARATHON PETROLEUM CO.	GAS	\$422.01
MINNESOTA PIPE & EQUIPMENT	EQUIPMENT	\$608.27
PASSE ELEC.	WATER TOWER	\$475.65
SCHEEL'S SUPER VALU	SUPPLIES	\$58.04
VERIZON WIRELESS	CELLPHONE	\$90.95
	TOTAL	\$4,576.73

Sewer Dept:

BANYON DATA SYSTEMS, INC.	COMPUTER PROGRAM SUPPORT	\$390.30
BANYON DATA SYSTEMS, INC.	COMPUTER PROGRAM SUPPORT-PAYROLL	\$97.57
BURTON BONSER	UNIFORMS – JEANS	\$13.99
BURTON BONSER	UNIFORMS – BOOTS	\$60.00
CARBURETION & TURBO SYSTEMS	GENERATOR CONVERSION	\$1,461.88
FLEXIBLE PIPE TOOL COMPANY	EQUIPMENT	\$314.61
GERKEN'S FEED & GRAIN LLC	CHEMICALS	\$42.66
HBC	ALARM	\$37.47
HBC	PHONE	\$71.35
HILL'S HARDWARD	SUPPLIES	\$93.58
MARATHON PETROLEUM	GAS	\$490.56
MINNESOTA PIPE & EQUIPMENT	EQUIPMENT	\$36.82
SCHILLING SUPPLY COMPANY	SUPPLIES	\$144.78
USA BLUE BOOK	CHEMICALS	\$292.10
VERIZON WIRELESS	CELL PHONES	\$34.09

WABASHA CLINIC

MEDICAL – RANDOM

\$41.00

TOTAL

\$3,622.76

WATER/SEWER TOTAL

\$8,199.49

Superintendent Vosen presented a special bill that was forwarded from Mr. Bill Anderson, Yaggy Colby & Associates, for the Water Tower Repainting Project to be paid to Maguire Iron, Inc.. He also reported that Mr. Bill Anderson has approved a 90% payment whereby giving the Utilities Commission enough to cover a liquidated damages charge of \$5,250 for 21 days if the commission decides to impose it. Further, Mr. Anderson stated the issue has not been resolved in regards to extra work done with the contractor and an agreement has not been reached on the hours worked and the method to be used to calculate extra work. David Vosen stated Maguire Iron submitted a change order for \$11,000 for fixing rust etc. Maguire Iron and Mr. Bill Anderson will be working out the details.

Commissioners Wallerich and Schoen moved to approve 90% (\$62,100) payment to Maguire Iron, Inc. for repainting the water tower per Mr. Bill Anderson, Yaggy Colby Associates, recommendation. Adopted unanimously.

Bill Adjustment: None

Water Conservation Rates (mandated): The following Water Conservation Rates were discussed:

CITY OF WABASHA

CONSERVATION RATES (PROPOSED)

Residential:

Base Rate:	\$4.00
1000-6,000 gal.	\$1.70 per 1,000 gal.
7,000-12,000 gal.	\$2.13 per 1,000 gal. 25% increase
13,000-24,000 gal.	\$2.66 per 1,000 gal. 25% increase over 1 st step
25,000-40,000 gal.	\$3.32 per 1,000 gal. 25% increase over 2 nd step
41,000-and above	\$3.99 per 1,000 gal. 50% increase over 2 nd step

Commercial/Industrial:

Base Rate:	\$4.00
0-20,000 gal.	\$2.13 per 1,000 gal.
21,000 – 40,000	\$2.66 per 1,000 gal.
41,000 and above	\$3.33 per 1,000 gal.

After discussion of residential rates and a separate commercial/industrial rate in an effort to be business friendly, the commercial/industrial rate was adjusted.

Commissioners Schoen and Wallerich moved to recommend the City Council call for a Public Hearing in January 2012 to approve the following Conservation Rates as submitted: Adopted unanimously.

CITY OF WABASHA

CONSERVATION RATES (PROPOSED)

Residential:

Base Rate: \$4.00

1000-6,000 gal. \$1.70 per 1,000 gal.

7,000-12,000 gal. \$2.13 per 1,000 gal. 25% increase

13,000-24,000 gal. \$2.66 per 1,000 gal. 25% increase over 1st step

25,000-40,000 gal. \$3.32 per 1,000 gal. 25% increase over 2nd step

41,000-and above \$3.99 per 1,000 gal. 50% increase over 2nd step

Business/Commercial/Industrial:

Base Rate: \$4.00

0-30,000 gal. \$2.13 per 1,000 gal.

31,000 – 60,000 \$2.66 per 1,000 gal.

61,000 and above \$3.33 per 1,000 gal.

Utility Improvement Rate Discussion: David reported if future road projects are going to include water/sewer projects, it would be beneficial to implement a fee to build funds for these projects to offset costs and/or assessments. It was determined to review this fee next year and bring back for consideration.

Other Business: Dave Vosen reported they pulled one of the Booster Pumps from the Booster Station up by the Ski Hill and sent it in for evaluation and possible repair depending on what is determined to be wrong. He asked for direction on whether they should pull pump #1 when the old one is sent back. They have never been repaired and he stated it may be a good idea to have it gone through. After discussion, it was determined to pull the other pump as a precaution and have it checked.

David Vosen reported he will be going out for bids on sealing the old City well.

Having no other business, Commissioners Wallerich and Schoen moved to adjourn at 4:52 pm. Adopted unanimously.

Respectfully submitted: _____
Susan Schamaun, City Clerk