

WABASHA PORT AUTHORITY AND DEVELOPMENT AGENCY

City of Wabasha

Minutes of the January 12, 2010, meeting:

BOARD MEMBERS:	Jon Lineweaver	
	Steve Scott	President
	Atty. Mark Jarstad	Treasurer
	Mayor John Meisch	
	Marty Wilson	Vice-President
	Don Jacoby	
	Charles Bricher	
STAFF:	David Schmidt	City Administrator
	Susan Schamaun	City Clerk

The meeting of the Wabasha Port Authority and Development Agency was held on Tuesday, January 12, 2010, at the City Hall and was called to order by President, Steve Scott at 4:00 pm.

Roll call found Charles Bricher, Marty Wilson, Steve Scott, Attorney Mark Jarstad and Mayor John Meisch present. Don Jacoby and Jon Lineweaver were present via teleconferencing.

Mr. Rollin Hall was present.

The December 8, 2009, regular meeting minutes and the December 21, 2009, special meeting minutes were discussed. Charles Bricher and Attorney Mark Jarstad moved to approve the minutes of the December 8 and December 21, 2009 minutes. The motion was adopted unanimously.

Marty Wilson and Mayor John Meisch moved to receive and file the Treasurer's Report. The motion was adopted unanimously.

The following bills were brought forward:

- First State Insurance - \$375.00 – Bond Insurance
- Bradley & Deike - \$64.00 – Phone conference – Double G

Mayor Meisch recommended tabling the Bradley & Deike bill as he felt it should be a City bill due to a Business Subsidy Agreement as the City called to inquire about TIF or if the assessment payments could be extended.

After discussion, Marty Wilson and Charles Bricher moved to pay the First State Insurance bill and table the Bradley Deike bill. The motion was adopted unanimously.

Steve Scott opened Port Authority officer nominations. Marty Wilson and Attorney Mark Jarstad moved to approve and maintain the 2009 slate of officers for 2010 of Steve Scott as President, Marty Wilson as Vice-President and Attorney Mark Jarstad as Treasurer. The motion was adopted unanimously.

Steve Scott brought forward LHB, Inc. invoices and directed Port Authority members to the memo and handout prepared by Jon Lineweaver, which included an e-mail from Mr. Mike Fischer of LHB, Inc.. The memo referenced Invoice #19 for \$7,077.74 in which work was performed on behalf of the National Eagle Center to resolve drainage and parking issues caused by the neighboring property owner's construction project. Jon Lineweaver recommended forwarding this invoice to the City as the alley project was a City project.

Mayor Meisch stated he wants a full review of the invoices before paying that invoice. He also stated the City opted to do the cobble stone road surface as though it was part of the street and that is not an issue.

Jon stated he would recommend tabling that invoice.

Jon Lineweaver recommended remitting \$2,500 for signage related services included in Invoices #37 & #38. Also, he recommended remitting \$5,024.00 for time spent in resolving issues that were contractor related services.

After discussion, Attorney Mark Jarstad and Marty Wilson moved to pay LHB, Inc. \$2,500 and \$5,024 to be paid out of the NEC Capital Campaign funds. The motion was adopted unanimously.

Jon Lineweaver stated by paying the \$2,500 and \$5,024, it completely clears the slate for LHB, Inc. fees, exclusive of the \$7,077.74 to be reviewed by the City, but is separate from costs advanced to contractors for work that they've done.

Mayor Meisch gave an update on the Grand Eagles Hotel Project. He stated copies of the Development Agreement were forwarded to City Attorney Peter Ekstrand and they have been signed by City staff.

Attorney Mark Jarstad stated he felt Councilperson Gallenberger was out-of-line beyond the bounds of ordinary and reasonable discussion of an admittedly contentious topic at a Council table especially when insinuating that Port Authority members are in the Grand Eagles Hotel Project for personal gain.

After discussion, Attorney Mark Jarstad moved to request a public apology from City Councilperson Gallenberger to the Port Authority. The motion died due to a lack of a second.

Charles Bricher gave the NEC update. He stated membership has went up. He also stated they have survived the downturn in the economy. He also gave an update on the HVAC rework.

Don Jacoby recommended paying \$50,000 towards the principle on the loan from the City. He stated the NEC Capital Campaign should be receiving a donation from the Doffing Foundation soon.

After discussion, Attorney Mark Jarstad and Marty Wilson moved to pay \$50,000.00 towards the principle of the bridge loan to the City of Wabasha from the NEC Capital Campaign fund. The motion was adopted unanimously.

Mayor Meisch thanked Don Jacoby for his outstanding presentation to the City Council on January 5, 2010. Steve Scott thanked Mayor Meisch, Don Jacoby and Jon Lineweaver for serving on the subcommittee in regards to the Grand Eagles Hotel Development Agreement. He also thanked Marty Wilson for filling in at some of the meetings.

The meeting unanimously adjourned at 4:52 p.m.

Respectively Submitted:

Susan Schamaun, City Clerk

Date Approved:
