

# PLANNING COMMISSION CITY OF WABASHA

Minutes of the May 12, 2009 meeting:

COMMISSION MEMBERS:     John Friedmeyer, Chair             Claire Abbott  
   Jim Niemantsverdriet             Charles Bricher  
   Rollin Hall                             Catherine Gallenberger  
   Hardy Schierts

STAFF PRESENT:         Molly Patterson-Lundgren, City Planner  
   Phil Rosendale, Zoning Administrator

The regular meeting of the Planning Commission was held on Tuesday, May 12, 2009.

Commissioner Hall called the meeting to order at 7:00 pm.

All members were present, except John Friedmeyer.

Commissioners Abbott and Schierts moved to approve the minutes of the April 14, 2009 regular meeting with the following change. Adopted unanimously.

Correct name from Leo to Otto Page 2, Para 3

## **Changes/Additions**

Add sign permit update – 7E

Tine Thevenin from The Hiawatha Valley Partnership gave a presentation on Directing Development to Safe Sites within our community and identifying vulnerable building sites.

The sign ordinance was discussed. Commission members discussed Traditional Downtown Commercial District of draft sign ordinance and the Historic overlay district.

## **Old Business**

Molly updated commission members on the status of Wabasha Towing. She stated that she will follow up with a letter to the owner of Wabasha towing and that the Police have already talked to him and will investigate the matter further as a nuisance violation. Molly has also made the city administrator, mayor and city attorney aware of the matter.

Molly updated commission members on the status of the docks at the Koopman and Knabe properties. Staff had previously sent the Koopman's a letter on 9/4/07 notifying them that they were in violation of the CUP issued in 2005. It was decided that staff should talk to the Koopman's and let them know that they are in violation of their original CUP and they need to apply for an amendment to their CUP if they want to continue to operate the slips.

Mr. Knabe is also operating slips at his property adjacent to the Koopmans. According to the current ordinance, only 2 personal docks are allowed, therefore Mr. Knabe would need a CUP to operate more than 2 slips at his residence. It was decided that Commissioner Gallenberger would approach Mr. Knabe because and explain to him what he is required to do.

Molly updated commission members on the status of the Vinifera rear fencing brought forward by Commissioner Schierts at the last meeting. She explained the rear fencing/gate was part of the original CUP but that regulating whether the gate is opened or closed is not.

The Planning Commission training budget was discussed.

Zoning Administrator Phil Rosendale updated commission members on sign permits issued since the last meeting.

Commissioner Gallenberger brought forward for discussion the new directional signs installed down by the Eagle Center. Molly explained that the city had purchased the signs and that they are directional signs installed within the ROW and are regulated by MNDOT requirements adopted by the city for directional signage. She also explained that the signs were part of the development agreement with the Eagle Center and they are paying a portion of the cost.

The next meeting is scheduled for June 9, 2009.

Having no other business the meeting was adjourned at 9:30 p.m. by unanimous consent.

Respectfully submitted by:

Patty Heraty, Administrative Assistant