



**PARKS AND RECREATION
SPECIAL USE PERMIT**

**THIS IS ONLY A SPECIAL USE PERMIT FOR LARGE EVENTS, NOT A RESERVATION
THE SHELTER/PARK IS STILL AVAILABLE FOR PUBLIC USE.**

NAME: _____ PHONE: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

NAME OF PARK: _____ PICNIC SHELTER OR GAZEBO _____

DATE: _____ TIME FROM: _____ TO: _____

DESCRIPTION OF EVENT:

Special conditions:

1. Permittee must comply with all park regulations as stated below.
2. Permittee shall take all reasonable precautions to protect city property used hereunder and agrees to pay the cost of any damage.
3. Permit may be revoked at any time at the discretion of the Parks Superintendent or his authorized representative.
4. Permittee waives and releases all claims against the City of Wabasha, it's officers or employees for any damage to person or property arising from the exercise of the privileges granted by this permit, and agrees to hold harmless said city and its employees from any such claim.
5. **Area must free and clear of debris and litter must be properly disposed of.**
6. Other conditions and terms:

YOU MAY PUT YOUR OWN RESERVED SIGN UP THE MORNING/EVENING PRIOR TO YOUR EVENT

Park Regulations

1. No Motor Vehicles on landscaped areas
2. Pets must be on a leash at all times
3. No loud noise or music
4. Park closed 11pm – 6am

The City of Wabasha offers a fee for a guaranteed reservation for a facility for an event on a first-come first-serve basis. Through the payment of a fee, the City of Wabasha reserves the right to cancel all previous non-fee reservations at any time. By signing this form, you agree to these terms and the risk of cancellation. The city will make every effort to accommodate your event in another park shelter.

Signature of Permittee

Date

City of Wabasha - Authorized Signature

Date



**PARKS AND RECREATION
PICNIC PAVILION/GAZEBO RENTAL FORM**

This form is to be used when a group wishes to rent a shelter for their exclusive use. Shelters are available on a first-come first-serve basis.

NAME: _____ PHONE: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PARK PICNIC PAVILIONS AND GAZEBOS MAY BE RESERVED AT A FEE OF \$25.00 FOR THE FIRST 3 HOURS THEN \$10.00 FOR EACH ADDITIONAL HOUR THEREAFTER. RESERVATIONS MUST BE MADE AT LEAST 2 WEEKS PRIOR TO THE EVENT.

NAME OF PARK: _____ PICNIC SHELTER OR GAZEBO _____

DATE: _____ TIME FROM: _____ TO: _____

FEE: \$ _____ AMOUNT PAID: \$ _____ CK# _____

DESCRIPTION OF EVENT:

Special conditions:

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Date

City of Wabasha - Authorized Signature

Date