CITY OF WABASHA

PARKS AND RECREATION
PICNIC PAVILION/GAZEBO RENTAL APPLICATION

This form is to be used when a group wishes to rent a shelter for their exclusive use. Shelters are available on a first-come first-serve basis. Reservations may be made no earlier than January 1st of the given year.

NAME: _____ PHONE: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PARK PICNIC PAVILIONS AND GAZEBOS MAY BE RESERVED AT A FEE OF $25.00 FOR THE FIRST 3 HOURS THEN $10.00 FOR EACH ADDITIONAL HOUR THEREAFTER. RESERVATIONS MUST BE MADE AT LEAST 2 WEEKS PRIOR TO THE EVENT. RENTAL FEE IS NON-REFUNDABLE WITHIN 30 DAYS PRIOR TO RESERVATION DATE.

NAME OF PARK: _____ PICNIC SHELTER OR GAZEBO_____

DATE: _____ TIME FROM: _____ TO: _____

FEE: $_____ AMOUNT PAID: $_____ CK# _____

DESCRIPTION OF EVENT:

_____

_____

Special conditions:

1. Permittee must comply with all park regulations as stated below.
2. Permittee shall take all reasonable precautions to protect city property used hereunder and agrees to pay the cost of any damage.
3. Permit may be revoked at any time at the discretion of the Parks Superintendent or his authorized representative.
4. Permittee waives and releases all claims against the City of Wabasha, its officers or employees for any damage to person or property arising from the exercise of the privileges granted by this permit, and agrees to hold harmless said city and its employees from any such claim.
5. **Area must free and clear of debris and litter must be properly disposed of.**
6. Other conditions and terms:

_____

_____

_____

Park Regulations

1. No Motor Vehicles on landscaped areas
2. Pets must be on a leash at all times
3. No loud noise or music
4. Park closed 11pm – 6am

_____ _____

Signature of Permitee Date

_____ _____

City of Wabasha - Authorized Signature Date

ALCOHOL CONSUMPTION

1. Renter shall ensure compliance with state law for the consumption of alcohol.

    a. Privately hosted events may serve alcohol, however if you are having a "cash bar" it **must** be catered by a restaurant with a caterer's permit w/an alcohol license. A copy of the caterer's license must be submitted to city hall prior to the event.

    b. Non-Profit Sponsored Events a temporary liquor license must be secured and approved by the City Council – contact the City Clerk for information (651-565-4568)

    c. Business/Company Events/Club Events – event **must** be catered by a restaurant with a caterer's permit w/an alcohol license. A copy of the caterer's license must be submitted to city hall prior to the event.

2. Minors shall not be permitted, under any circumstances to consume alcohol on City premises.

3. Renter shall remove or cause to be removed any person or group of persons not complying with state regulations.

4. The City may from time-to-time adopt ordinances further regulating alcohol consumption on city premises, which Renter agrees to enforce all City and State regulations relating to alcohol distribution and consumption on the portion of the Facilities rented.

5. Renter shall be held accountable for any act resulting from the consumption of alcohol within the portion of the Facilities rented.

6. The City reserves the right to require additional security for any function serving alcohol.

AGREEMENT TO HOLD HARMLESS

ASSUMPTION OF LIABILITY

The undersigned, as an authorized representative of the organization or group named in this application on behalf of such organization or group, hereby accepts full responsibility for any breakage or damage to property or structures and for the department and conduct of those attending the function for which the facility use is granted. The organization or group named herein assumes all risks incident to or connected with its operation under our Park And Recreation Use Permit, and shall be solely responsible for liabilities arising from accidents or injuries to persons or property resulting from the function or activity. The organization or group named in this application further agrees to indemnify, defend and hold harmless the City of Wabasha, its elected and appointed Boards, Commissions, Officers, Agents, and Employees from any claims, suits, losses or damages for injury to persons or property arising out of activities of such organization or group, its members, agents, and employees, upon City premises or facilities.

AGREEMENT TO ABIDE BY RULES AND REGULATIONS

The undersigned, as an authorized representative of the organization or group named in this application, represents that he/she has read the Rules and Regulations, agrees to make these Rules and Regulations known to persons attending the function or activity, and gives unqualified assurances that no violation of such Rules and Regulations shall be allowed to occur on the premises or facilities. The undersigned represents the he/she understands that permission for use of the facility is contingent upon compliance with these Rules and Regulations and such permission may be revoked at any time upon failure of persons attending the function or activity to fully comply with these Rules and Regulations.

REPRESENTATIVE, TO BE PRESENT

Undersigned agrees to be present or to have a representative present during the entire period of use of the facility by the organization or group named in this application.

_____

Printed Name

_____ _____

Signature Date