

Councilpersons:
First Ward: Friedmeyer, Wharton
Second Ward: Schmidt, Kruger
Third Ward: Bricher, Schoen

Mayor: Rollin Hall
City Atty: Peter Ekstrand
City Adm: Chad Springer
City Clerk: Susan Schamaun
Date: February 6, 2014

PROCEEDINGS OF THE CITY COUNCIL

The regular meeting of the City Council of the City of Wabasha was held on Thursday, February 6, 2014, and was called to order at 7:00 pm by Mayor Hall.

All Councilpersons were present.

All present stood and recited the Pledge of Allegiance.

2. Guest Speaker: Ms. Rylee Main, Project Manager for Lake Pepin Legacy Alliance, came forward and spoke on their efforts to address the sedimentation issues of Lake Pepin. She stated the Army Corps of Engineers has recognized the need to dredge in upper Lake Pepin in the next couple of years for channel maintenance and they expect their dredging needs to become more frequent. She left information on their efforts and encouraged anyone who had questions to contact them as well as encouraged people to become involved.

3. Public Comments: Darren Sheeley, new Wabasha Fire Chief, came forward and presented the City with a check for \$5,494.46 for the Fire Department Equipment Replacement fund. He stated they raise funds through their gambling account and donate 40% of those funds to various organizations. Chad Springer, City Administrator, accepted the donation on behalf of the City.

4. Changes or Additions to Agenda:

Councilperson Wharton requested adding 10.5 Approval of Police Union contract. City Clerk requested adding a Resolution to remove a parcel from the CSAH 30 Project previously approved by Council as 8.8 under Consent Agenda that was inadvertently left off of a previous resolution.

Councilpersons Wharton and Bricher moved to approve the two changes. Adopted unanimously.

5. Mayor's Presentation:

Mayor Hall announced Councilpersons have stayed busy at the following meetings and workshops:

- National Eagle Center Visioning Workshop
- Common Board

6. Committee Reports and Wabasha Good News:

Utilities Commission: Councilperson Schmidt reported met on January 28th and discussed the issue of three properties on Grant Boulevard that are on septic systems and one is no longer working. The Utilities Department is considering installing a force main behind those properties from 10th Street that would be short term paid for by the City and that cost would be divided by those 3 property owners when they hook up.

A rep was present to speak to the commission about the electronic controls at the Treatment Plant. The controls are getting old and with the new well being installed this summer, it is a good time to

update all the controls. He also reported the City's Engineering firm, MSA, is finalizing the plans for the City's new well.

Park Board: Councilperson Kruger reported the Park Board did not meet.

Planning Commission/Ambulance Commission: Councilperson Friedmeyer stated the Planning Commission met on January 14th. He reported Jim Miller and Craig Falkum are new members. He stated they discussed the proposed amendments to the Zoning & Shoreland Ordinance that is on tonight's agenda. He stated the Planning Commission considered Council's request from the last meeting but feel that request needs to be separate due to several reasons related to wetland issues, zoning issues, and comp plan. He announced Silica Sand Systems is now called Reservoir Silicates. He stated the Planning Commission is working on an entrance to their site. They are also working on the mining moratorium and the high traffic generator moratorium. They are also considering reviewing and updating the comp plan and also discussed whether or not allowing public comment at their meetings. He stated if someone has something to say about an item on the agenda, to call City Hall.

HPC: Councilperson Schoen stated she did not attend the last meeting due to the weather.

Mayor Hall announced that Councilperson Schoen has been selected to serve on a state board. Councilperson Schoen stated the Environmental Quality Board for the State of Minnesota has been tasked with putting together rules and guidelines to go with the legislation that was passed this year. She stated for the advisory board she is serving on, 90 people applied and 15 were selected. She stated she was selected as a City representative and they will be meeting monthly to discuss setting standards for air quality, water quality and one other that she couldn't remember.

Street Commission: Councilperson Bricher reported they met on January 28th. He reported the moving of the street light at Twelfth Street and Pembroke Avenue has been completed. He stated there is a change in the Sidewalk Snow Removal Ordinance which will be addressed at tonight's meeting. He also stated an increase of the City's equipment fees is on tonight's meeting also. He stated the reason the fees need to be reviewed and updated periodically is for FEMA due to floods and we are reimbursed for equipment use etc. He stated they were also updated on the mill and overlay project for 2014. He also reminded residents to keep public fire hydrants free of snow and to take the time to clear them out for emergency purposes.

Police Commission: Councilperson Wharton stated the Police Commission did not meet.

7. Administrator's Report: Chad Springer, City Administrator, invited Dave Vosen, Utilities, Superintendent, to come forward to inform residents about the recent oil spill.

Mr. Dave Vosen reported approximately 12,000 gallons of crude oil spilled along the railway lines from south of Red Wing to Homer, Minnesota. The MNPCA has reported they are working with CP Rail to get the spill cleaned up. He stated he spoke with our area District Engineer with MN Dept. of Health regarding our wellhead due to it being about a block from the spill and he didn't feel it was a problem due to a small amount leaking through this area. He also spoke with the area hydrologist and he felt the same way. The cleanup will begin with the wetlands and river bottom areas first.

He also informed residents that are some water lines freezing up and recommended taking the temperature of their water and if it runs below 40 degrees, to run their water (a small stream) and call City Hall.

Chad Springer reported that Sean Lathrop, Ambulance Director, was appointed by his peers to the State Board of Directors for the Minnesota Ambulance Association. He reported the remaining funds were raised for the 2nd Lucas Device for the Ambulance vehicles. He announced that he would be attending the Clerk's Conference in St. Cloud in March along with the City Clerk. He stated he would be going to the legislative conference at the end of February and if any councilperson was interested in going to let him know. He stated the city crews have done a great job keeping the streets clean, keeping the water going and just keeping everything going well. Also, he announced the City held a Christmas party and held used pop fund money to purchase a gift and held a raffle and raised \$235 that is to be donated to the Wabasha Food Shelf. The technology upgrade is progressing very well and the new phones should be here tomorrow. Some Banyon training has been scheduled. The audit wrapped up today and there will be some findings some of which we can't control due to our size and number of personnel and some that we can work on for next year. He stated he has been working with city staff to update the Personnel Policy and as they are ready, they will be put on the council agenda under consent. Chad announced he has just been appointed to the Community Advisory Council as well as the Community Leadership Group for the SHIPP Grant which is a wellness grant. He reminded people that Grumpy Old Men Festival is February 22nd and encouraged people to go out and support the event and local businesses.

8. Consent Agenda:

Mayor Hall stated he would like to pull 8.2 Warrants from the Consent Agenda.

**Councilpersons Bricher and Kruger moved to approve the following amended consent agenda:
Motion adopted unanimously.**

8.1 Approved the following minutes:

*December 18th & 31st 2013 Special Meeting Minutes

*January 7, 2014 Regular Meeting Minutes

8.3 First Reading: City Code Section 620 Amendment: Snow & Ice Removal from Sidewalks

8.4 2014 Fire Contracts

8.5 2014 Park Board Appointment of Sylvia Klas

8.6 Approval of Chamber's Riverboat Days Event

8.7 PERA Resolution for Part-time Police Officer

8.8 Resolution Adopting an Amendment to the Cty. Rd. 30 Project Assessment Rolls

RESOLUTION # 9-2014 A RESOLUTION ADOPTING AN AMENDMENTS TO THE COUNTY ROAD 30 PROJECT ASSESSMENT ROLLS

WHEREAS, pursuant to proper notice duly given as required by law, the City Council has met and heard and passed upon all objections to the proposed assessment for the City portion of the 2013 Wabasha County State Aid Highway (CSAH) 30 Improvement Project (Hiawatha Drive), the improvement of CSAH 30 (Hiawatha Drive) between State Trunk Highway 61 and City's southerly boundary near Binner Way by regrading, reconstruction, to improve the road surface, drainage, watermain, and sanitary sewer and,

WHEREAS, The Assessment roll for the County Road 30 project included the following line item for a non-buildable parcel:

PARCEL NO.	LEGAL DESCRIPTION	PROPERTY ADDRESS	OWNER	STREET	WATER MAIN	SEWER	TOTAL ASSESSMENT
27.01132.00	Sect-03 Twp-110 Range-010 BINNER SUBDIVISION .66 AC EX HWY, WLY PART OF LOT 1 BLK 1 (CVW) PART SEC 3 & 4	2419 HIAWATHA DR E WABASHA	Binner, Robert L and Michael F.	3.50	0.00	0.00	\$ 5,425.00

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WABASHA MINNESOTA:

- Such assessment rolls are hereby amended to reflect deletion of the following parcel:

PARCEL NO.	LEGAL DESCRIPTION	PROPERTY ADDRESS	OWNER	STREET	WATER MAIN	SEWER	TOTAL ASSESSMENT
27.01132.00	Sect-03 Twp-110 Range-010 BINNER SUBDIVISION .66 AC EX HWY, WLY PART OF LOT 1 BLK 1 (CVW) PART SEC 3 & 4	2419 HIAWATHA DR E WABASHA	Binner, Robert L and Michael F.	0.00	0.00	0.00	\$ 0.00

- The City Clerk shall forthwith transmit a certified duplicate of the assessment roll as amended to the county auditor to be extended on the property tax lists of the county. Such assessment shall be collected and paid over in the same manner as other municipal taxes.

Adopted by this council this 6th day of February, 2014.

Motion by: Councilperson Bricher Seconded by: Councilperson Kruger

VOTE: Hall Aye
 Friedmeyer Aye
 Schmidt Aye
 Bricher Aye
 Schoen Aye
 Kruger Aye
 Wharton Aye

Discussion was held on the payment to Gerken's for \$6,062.50 for campground land rent. It was discovered that the current lease agreement stated that any increase in rent would be shared equally between Gerken's and the City. Mayor Hall wondered how that change was put into the agreement and asked about sharing of the expenses. He stated by sharing revenue and not expenses, the City is cutting its marginal increase every year. He wondered why after five years they are bring the City the bill and wondered why it didn't stay current and wasn't paid.

Chad Springer, City Administrator, stated this is the first time this language was included in the agreement. He stated he does not know why it hasn't been paid up to this point. The City will be paying the annual amount moving forward. He stated the rent is \$14,000 plus increase in rents. If no changes are made to the rent amounts, next year's amount will be \$15,230.

Councilperson Schoen questioned purchasing the land. Chad stated that is an option and we can entertain those discussions.

Councilperson Schmidt stated he remembers negotiating the last contract and it was tough. He said they weren't interested in selling and weren't necessarily interested in keeping it a campground.

Councilperson Bricher stated he has brought up to the Port Authority that maybe the City could trade the parks building behind his property for that piece of land.

Mayor Hall stated his main concern is we share the revenue but we don't share expenses like fuel, labor, maintenance, etc. and those expenses go up every year.

Councilpersons Wharton and Bricher moved to approve payment of all warrants as presented. Adopted unanimously.

8.2 Warrants:

Mayors	General Fund	\$3,271.30
Police	"	\$3,622.78
Safe Driving Class Reimbursed	"	\$1,250.00
Legal	"	\$3,500.00
Auditing	"	\$3,700.00
Planning & Development	"	\$6,340.46
Street Dept.	"	\$12,520.79
Park Dept.	"	\$7,219.07

Pool (annual license renewal)	“	\$480.00
Miscellaneous	“	\$145.00
2013 Street Project Eng.	“	\$4,627.00
CSAH 39 Street Proj.	“	\$133.00
2014 Street Project	“	\$952.90
Ambulance	“	\$4,139.19
Fire	“	\$1,104.08
Total	“	\$53,005.57

9. Public Hearing: None

10.1 City Equipment Fee Schedule:

Tony Johnson informed Council that 2010 was the last update to the City's Fee Schedule and with fuel increases, equipment costs and wages, he felt it should be updated to stay current. He stated the Street Commission recommended raising the fees 15% and let Council determine. Tony stated he recommends raising it 15%. He stated if there is an emergency and FEMA comes, his department uses this schedule to determine costs.

Councilpersons Kruger and Schoen moved to approve the 15% increase to the City's Fee Schedule as requested. Adopted unanimously.

10.2 2nd Reading: Proposed Amendments to the Zoning & Shoreland Ordinance:

City Administrator, Chad Springer, stated he and Molly and Wendy, Planning Assistant, have done a lot of work to date on Mosquito Field and that will be continued to be worked on and it will be at the Planning Commission in the near future.

Councilpersons Friedmeyer and Kruger moved to approve and adopt the amendments to the Zoning and Shoreland Ordinance and Map as presented.

Councilperson Schoen stated there was a lot of information presented to Council years ago on Mosquito Field. She stated a DNR representative stated at that time it was deemed Mosquito Field should not be developed based on a whole group of very serious concerns and documentation from the State. She further stated that if it is not buildable, what about making it into a dog park.

Adopted unanimously.

10.3 WSB Contract: City Administrator reported he, Councilperson's Friedmeyer and Wharton met with WSB representatives to discuss the contract being presented. He stated based on that discussion, the contract being presented will be reduced from 24 hours per week down to 16 hours per week for a fee of \$4,100 per month. He stated they tightened up the scope of the work and moving the technical first reads of requests to Wendy Busch, Planning Assistant. He stated there is not changes to the contract outside of the hours per week and tightening up the scope of work. If anything comes up as far as a huge project, the City will bid that work out separately.

Councilperson Bricher stated two things that were on Molly's schedule before she left to join WSB were updating the City's comprehensive plan and updating the City's subdivision ordinance.

Councilperson Friedmeyer stated he is skeptical that 16 hours a week is going to be sufficient and stated he thinks as the City moves forward, it needs to keep being evaluated.

Councilpersons Friedmeyer and Wharton moved to approve the amended WSB Contract as presented. Adopted by the following vote:

Ayes: Friedmeyer, Wharton, Schmidt, Kruger, Schoen, Mayor Hall

Nays: Bricher

10.4 Mobile Data/Squad Camera Network Update:

Police Chief Warren explained Mobile Data is a State Mandate. He explained that all of their work that normally runs through dispatch can be done through the squads with Mobile Data. It will make it faster to do their jobs and in a more efficient manner. He stated he added Mobile Data to the Capital Improvement Plan last year. He stated all the area law enforcement agencies met and discussed this mandate and met with a couple of different companies and decided to go with GTech to the price and purchasing package. He stated he is requesting three units. He also stated there is no specific date to be compliant.

Councilpersons Kruger and Bricher moved to approve the purchase of the Mobile Data equipment and the purchase of the Digital Ally squad cameras as requested. Adopted by the following vote:

Ayes: Bricher, Kruger, Friedmeyer, Schoen, Mayor Hall, Wharton, Schmidt

Nays: None

10.5 Police Union Contract: Chad Springer, City Administrator, stated he met with Councilpersons Kruger and Wharton as well as the union representative to finalize the Police Union Contract being presented. He stated one item that took longer to settle was banking holiday pay and we held out and gave in on comp time but felt that with the adding of a full-time officer, it shouldn't be much of an issue. He stated he is very happy with this contract. He stated their goal was to stay fair with the non-union city staff.

Councilpersons Wharton and Kruger moved to approve the Police Union Contract as presented and to become effective as of this date. Adopted by the following vote:

Ayes: Mayor Hall, Friedmeyer, Kruger, Wharton, Bricher, Schoen, Schmidt

Nays: None

11. Donations:

A Resolution accepting and approving the following donations was submitted:

- 1) Library Donation: \$50.00 from Citizens Combined Drive for Greenfield Township
- 2) Ambulance Lucas Device Donations:
 - a. \$100.00 Anonymous
 - b. \$50.00 Jordan Henrickson
 - c. \$50.00 Chad & Allison Springer
- 3) Wabasha Firemen's Relief - \$5,498.46 to Wabasha Fire Dept. Equipment Replacement

Councilpersons Schoen and Wharton moved to approve the Resolution Accepting Donations as of February 6, 2014, as presented. Adopted unanimously.

**CITY OF WABASHA
RESOLUTION NO. # 8-2014**

RESOLUTION ACCEPTING DONATIONS

WHEREAS, The City of Wabasha is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of recreational services pursuant to Minnesota Statutes Section 471.17; and

WHEREAS, The following persons and entities have offered to contribute the cash amounts set forth below to the city:

<u>Name of Donor</u>	<u>Amount</u>
Greenfield Township Combined Drive to Library	\$ 50.00
Anonymous for Ambulance Lucas Device	\$ 100.00
Jordan Henrickson for Ambulance Lucas Device	\$ 50.00
Chad & Allison Springer for Ambulance Lucas Device	\$ 50.00
Wabasha Fire Relief for Fire Dept. Equipment Replacement	\$5,498.46

WHEREAS, All such donations have been contributed to assist the city in the establishment and operation of recreational facilities and programs either alone or in cooperation with others, as allowed by law; and

WHEREAS, The City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WABASHA, MINNESOTA, AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and operate recreational facilities and programs either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

Adopted by the City Council of the City of Wabasha on February 6, 2014.

ANNOUNCEMENTS:

City of Wabasha Board of Appeal & Equalization will be held on Wednesday, April 23rd, at 6:00 PM at the Wabasha County Courthouse. Councilpersons Friedmeyer, Kruger and Schoen are scheduled to be in attendance along with Mayor Hall.

Councilpersons Kruger and Schoen informed Council they will both be out of town on that date. Councilpersons Schmidt and Bricher agreed to attend the hearing in their absence.

Having no other business, Councilpersons Wharton and Schoen moved to adjourn at 8:15 pm.

Susan Schamaun, City Clerk