

WABASHA LIBRARY BOARD OF TRUSTEES Monday May 11, 2015

Present: Board members Funk, Hampe Kennebeck, Schjolberg and Tentis, Library staff Hall and Schierts,
SELCO Rep Flores Absent: Borg and Kropp

Meeting Called to Order by President Tentis at 4:30 pm

Approval of meeting agenda: Motion by Kennebeck, second by Schjolberg, approved unanimously.

Approval of meeting minutes of 04/13/15 and 05/04/15 meetings. Motion by Kennebeck, second by Funk,
approved unanimously.

Approval of payment of bills: Motion by Schjolberg, second by Kennebeck, unanimously approved

Old Business:

SELCO basic cost to library will increase 15 % during the coming year.
SELCO representative Flores explained advantages of library signing three year contract with
SELCO to lease and service library's computers. He also explained costs of printing and various
options. Cost of contract would be approximately \$6120.00 for three year contract.
Staff will consider options and make recommendation to board at June meeting

Ancestry . com: Schjolberg explained money is available for library to purchase program. Board
needs to know how much time of computer will be tied up by users and how much staff time will
be needed to help users with the program. Schierts will check out family search . com program
and see how the two compare. Library staff will make recommendation to board.

Bulk e mail - free service could be made available to all patrons. Staff will make
recommendation to board on how to implement.

New Business:

New Hire - library needs a clerk to work 24 hour per week beginning in June. Job will be posted
immediately.

Loan period for library materials - library will adopt following policies which are similar to those
in other county libraries. Materials will be available for a two week period with an additional one
week grace period. After that fines will be assigned. Materials can be renewed during this three
week period.

Library meetings will be held on third Monday of month. They will be begin at 4:30 pm. June,
July and August when meetings will meet at 4:00 pm.

Use of library - there are frequent requests

Schierts made following recommendations:

Library needs a building use policy.

Insulation needs to be added to entryway in areas under the windows.

Need for policy for city to transfer funds from Library Fund for materials purchased.

Kennebeck explain water system in library needs some repairs.

Adjournment: 6:00 p. Motion by Schjolberg, second by Funk. Approved Next Meeting June 15, 4:00 pm

Respectfully submitted,
John Hampe, acting clerk