



DRAFT

**Meeting called by:**

**Type of meeting:**

**Facilitator:**

**Attendees:**

**----- Agenda Topics -----**

Review of Minutes

John R. Fox

Discussion:

Reviewed and approved Meeting Minutes from 11/19/14

Conclusions:

Action items:

Person responsible:

Deadline:

DRAFT

City Code Section 7C		John R. Fox	
Discussion:			
Reviewed City Code Section 7 (Creating An Ambulance Commission). It is in significant need of updating. Fox will work on researching other commission governing documents and present suggestions at future meeting.			
Conclusions:			
Action items:		Person responsible:	Deadline:
Fox: Research and offer suggested updates to City Code Section 7			
2014 Recap		John R. Fox	
Discussion:			
480 Total Runs were recorded. A review of the electronic patient care reporting system shows an inconsistent use of data definitions. This makes a detailed breakdown of types of calls difficult. The total billable runs for 2015 were 405. 2015 practices will have a limited number of options to select from for call types, improved training in the use of the charting tool, and a review of every call will help gather more meaningful data.			
Conclusions:			
Action items:		Person responsible:	Deadline:
2015 Q1 Recap		John R. Fox	
Discussion:			
Q1 2015 Run Volume 123. 93 911, 26 Transfers, and 4 Coverage for another agency. 101 Patients transported, 3 were treated and transferred to helicopter / ALS, 3 Canceled, 1 No Patient Found, 9 Refused Care.			
Conclusions:			
Action items:		Person responsible:	Deadline:

DRAFT

<b>Budget Report</b>		<b>John R. Fox</b>	
<u>Discussion:</u>			
Q1 Expenses were running at 21.51% of Budget (\$45,661.37 / \$243,368.18)			
Q1 Deposits (as of 4/10/2015) were \$62,532.76			
<u>Conclusions:</u>			
<u>Action items:</u>		<u>Person responsible:</u>	<u>Deadline:</u>

<b>Staffing</b>		<b>John R. Fox</b>	
<u>Discussion:</u>			
Fox presented information about the changing dynamic for rural EMS staffing. A number of organizations will be looking at the many issues including changing workforce expectations, funding changes, qualified management, and more.			
Fox reported on the actual value of an Ambulance Service is often under reported due to subsidized (volunteer/paid on call) labor. Past years the staff have subsidized an estimated \$275,000 per year in value to the service.			
<u>Conclusions:</u>			
<u>Action items:</u>		<u>Person responsible:</u>	<u>Deadline:</u>
Fox will continue to participate in the regional and state organization			
to have the tools to make EMS Sustainable in Wabasha			

**Other Information**

---