WABASHA LIBRARY BOARD OF TRUSTEES

Meeting Minutes - March 16, 2015

Meeting called to order by President Tentis at 4:30 pm

Present: Trustees Borg, Kennebeck, Hampe, Schjolberg and Tentis, acting librarian Schierts and city administrator Springer.

Absent: Trustees Funk and Kropp

Approval of Meeting Agenda: Motion by Borg, second by Kennebeck; unanimous approval after adding annual report to New Business.

Approval of minutes of 2/9 and 2/23 meeting minutes. Motion by Schjolberg, second by Kennebeck; unanimous approval.

Approval of payment of bills: Motion by Kennebeck, second by Borg; unanimous approval.

Old Business:

A. Budget: Schierts explained where we are in planning 2016 budget. Schjolberg stated board members need a better understanding of how budget is put together. Springer will check into how unemployment insurance affects the library budget.

B. Finalize Job Description for Director: Approval of description prepared by personnel committee. Motion by Kennebeck, second by Schjolberg; unanimous approval.

C. Finalize ad for Director: Motion by Kennebeck, second by Borg; unanimous approval. Copies available at library, city hall and city's web site.

D. Selco Grant: Motion by Schjolberg, second by Borg; unanimous approval that Children's Librarian Hall apply funds from Selco and for a grant from Walmart . Springer will look into possibility of getting used furniture to replace furniture in library reading area.

New Business: Schierts presented annual report to be sent to state of library usage for 2014. Motion by Kennebeck, second by Borg to accept report as presented; unanimously approved.

Donations:

Ronald Carlson $500.00
WK Booster Club $100.00
RJAC $230.00
Friends of Wabasha Public Library $351.00

Librarian Comments:

Friends of Library still selling copies of map of Wabasha.

April12-18 National Library Week. Friends of Library and staff are preparing programs for the week.

Friends of Library would like to extend fall book sale for three weekends in Oct. Need new space.

Library needs policy on donating materials to library. What is useful and appropriate?

Discussion of library purchasing Scan Pro 2000. Will look for funds. Could library become a center for genealogical studies?

Trustee Comments: Borg proposed that a guest author (subject: Africa) be invited to present a book to the public in the evening April 14. Motion by Scholberg, second by Kennebeck; unanimously approved.

Kennebeck stated that suggestion box needs to be put in a more prominent place.

Schjolberg asked about E magazines. Library not getting into them at this time.

Adjournment: 5:45 Motion by Hampe, second by Borg; unanimously approved.

Respectfully submitted:
John J. Hampe
Acting secretary